

AGENDA

Meeting: SALISBURY AREA BOARD
Place: The Alamein Suite, City Hall, Malthouse Lane, Salisbury SP2 7TU
Date: Thursday 17 May 2012
Time: 7.00 pm

Representatives from Salisbury City Council
and Laverstock and Ford Parish Council

If you have any requirements that would make your attendance at the meeting easier,
please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to James Hazlewood (Senior Democratic
Services Officer), on 01722 434250 or email james.hazlewood@wiltshire.gov.uk
OR

Marianna Dodd (Salisbury Community Area Manager), on 07919 881174 or email
marianna.dodd@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at
www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

John Brady	Salisbury St Martin's & Cathedral
Richard Clewer (Chairman)	Salisbury St Paul's
Chris Cochrane	Salisbury Fisherton & Bemerton Village
Brian Dalton	Salisbury Harnham
Mary Douglas	Salisbury St Francis & Stratford
Bill Moss (Vice Chairman)	Salisbury St Mark's & Bishopdown
Ricky Rogers	Salisbury Bemerton
Paul Sample	Salisbury St Edmund & Milford

	Time
<p>1 Welcome and Introductions</p>	7.00pm
<p>2 Election of Chairman</p> <p>To elect a Chairman for the municipal year 2012/13.</p>	
<p>3 Election of Vice-Chairman</p> <p>To elect a Vice-Chairman for the municipal year 2012/13.</p>	
<p>4 Apologies for Absence</p>	
<p>5 Minutes (<i>Pages 3 - 26</i>)</p> <p>To confirm the minutes of the meeting held on 15 March 2012 and the Extraordinary meeting held on 22 March 2012.</p>	
<p>6 Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p>	
<p>7 Chairman's Updates</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board, including:</p> <ul style="list-style-type: none"> • Grit Bins • Marketplace • Queen's Diamond Jubilee event – 1 May 	7.05pm
<p>8 Information items (<i>Pages 27 - 36</i>)</p> <ol style="list-style-type: none"> a. Review of Mini Recycling Sites and Household Recycling Centre Summer Opening Hours b. 11-19 Commissioning Strategy Update (Youth Advisory Groups, Volunteers and Income Generation) c. Rural Facilities Survey d. Paths Improvement Grant Scheme e. Helping People to Live Safely in their own homes 	
<p>9 Update from Representatives (<i>Pages 37 - 46</i>)</p> <p>To receive updates from representatives of the following partner organisations:</p> <ol style="list-style-type: none"> a) Salisbury City Council b) Laverstock and Ford Parish Council c) Police d) Fire e) NHS 	7.10pm

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| 10 | Update from Salisbury City Community Area Partnership (SCCAP)

To receive an update from the Community Area Partnership. | 7.20pm |
| 11 | Informal Adult Education in Wiltshire (<i>Pages 47 - 50</i>)

To receive a report regarding the future provision of informal adult education in Wiltshire. | 7.30pm |
| 12 | Section 106 monies (<i>Pages 51 - 68</i>)

To receive the attached report and a presentation in relation to Section 106 funding, including a summary of funding available in the area, and an update on the future of R2 policy within the new Core Strategy. | 7.45pm |
| 13 | Campus Update (<i>Pages 69 - 70</i>)

To receive an update on the Salisbury Campus project. | 8.00pm |
| 14 | Brown Tourist Signs (<i>Pages 71 - 74</i>)

To consider a report as requested at the meeting on 15 March. | 8.10pm |
| 15 | Your Local Issues

Marianna Dodd (Salisbury Community Area Manager) will report on the progress of the issues recently raised by local people.

Detailed information on the progress of individual issues is available on the council's website. Go to www.wiltshire.gov.uk/areaboards and click on "Track your community issues". | 8.20pm |
| 16 | Grants and funding (<i>Pages 75 - 84</i>)

To consider applications for Community Area Grants, and Councillor bids for Area Board funding, with the opportunity for questions from the public. | 8.25pm |

- 17 **Appointments to Outside Bodies and Working Groups** (*Pages 85 - 100*) **8.55pm**

To confirm appointments to Outside Bodies and working groups of the Area Board.

- 18 **Future Meeting Dates, Evaluation and Close** (*Pages 101 - 102*) **9.00pm**

To note the Board's Forward Plan, including details of future agenda items.

The date of the next meeting is 5 July 2012, 7pm at Salisbury Methodist Church, St Edmund Church Street, Salisbury SP1 1EF.

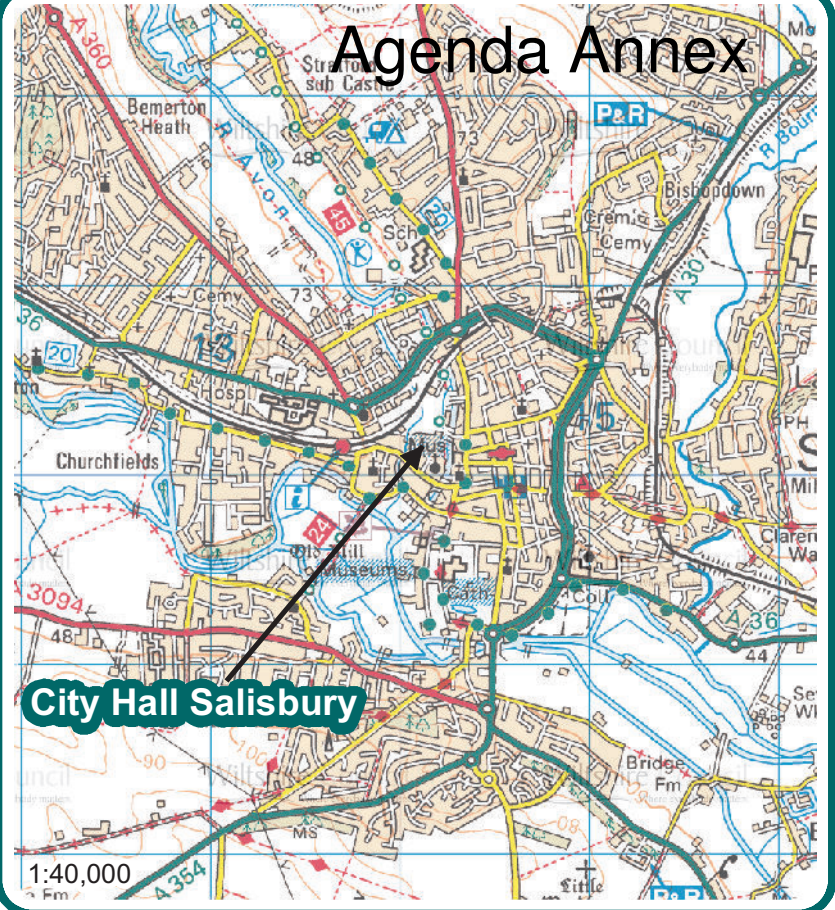
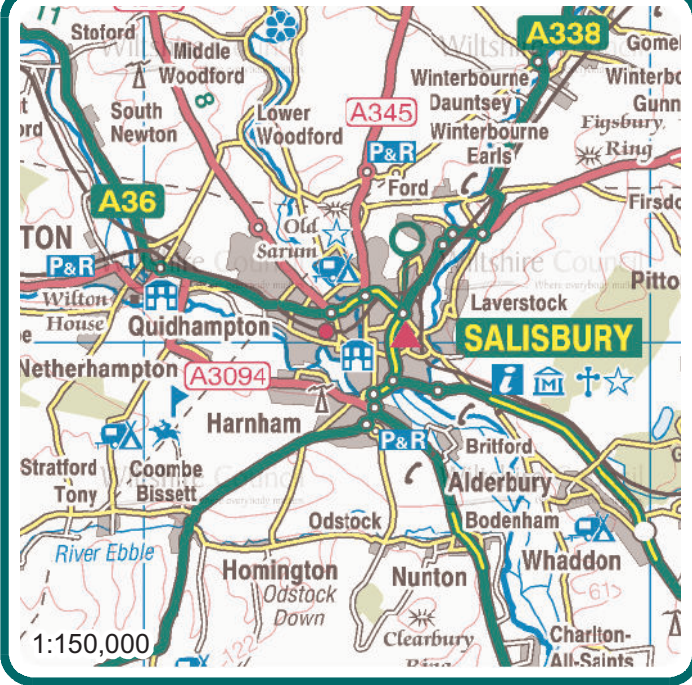
Future Meeting Dates

Thursday, 5 July 2012, at 7.00 pm
Salisbury Methodist Church, St Edmund Church Street,
Salisbury SP1 1EF

Thursday, 6 September 2012, at 7.00pm
Venue TBC

Thursday, 8 November 2012, at 7.00pm
The Guildhall, The Market Place, Salisbury SP1 1JH

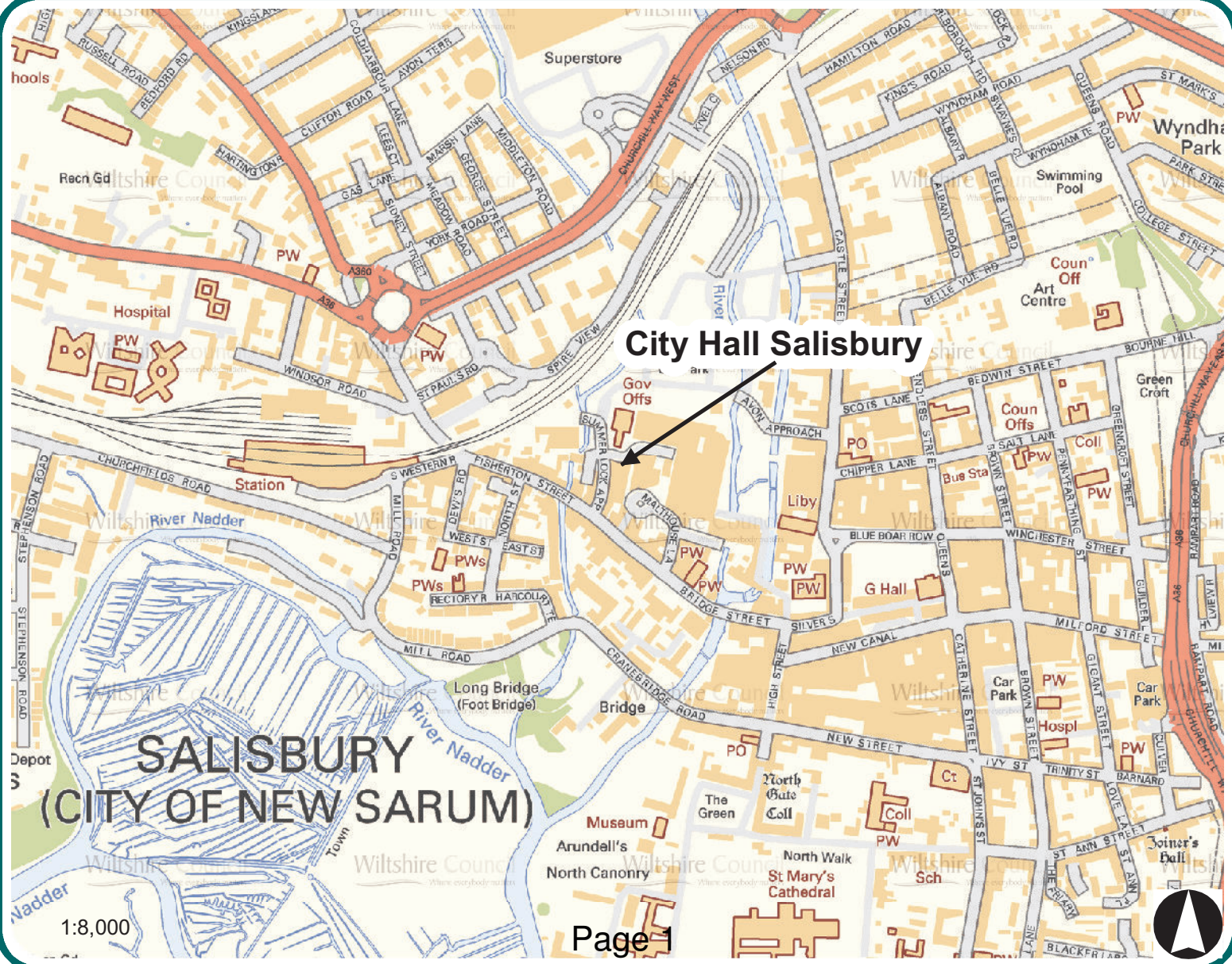
Agenda Annex



City Hall Salisbury
Malthouse Lane
Salisbury
Wiltshire
SP2 7TU



City Hall Salisbury



City Hall Salisbury

SALISBURY
(CITY OF NEW SARUM)



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MINUTES

Meeting: SALISBURY AREA BOARD
Place: Sarum Academy, Westwood Road, Salisbury, SP2 9HS
Date: 15 March 2012
Start Time: 7.00 pm
Finish Time: 10.10 pm

Please direct any enquiries on these minutes to:

James Hazlewood (Senior Democratic Services Officer), Tel: 01722 434250 or (e-mail) james.hazlewood@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Clewer (Chairman), Cllr Bill Moss (Vice Chairman), Cllr John Brady, Cllr Christopher Cochrane, Cllr Brian Dalton, Cllr Mary Douglas, Cllr Ricky Rogers and Cllr Paul Sample

Wiltshire Council Officers

Marianna Dodd, Salisbury Community Area Manager
Mandy Bradley, Service Director - Public Protection and Community Safety
Martin Litherland, Head of Waste Collection
James Hazlewood, Senior Democratic Services Officer

Town and Parish Councils

Salisbury City Council – Cllr Susan Thorpe, Cllr Anne Chalk, Cllr John Collier, Cllr John Lindley, Reg Williams, Annie Child
Laverstock and Ford Parish Council – Cllr David Law, Cllr J Dean

Partners

Wiltshire Police – Andy Noble
Wiltshire Fire and Rescue – Scott Taylor, Mike Franklin
“Our Salisbury” – Salisbury City Community Area Partnership (SCCAP) – Debrah Biggs
St Edmunds Community Association – A West

Salisbury Tenants Panel – Colin Duller
Salisbury Civic Society – Alastair Clark, Ralph Bryder
Salisbury Journal – Elizabeth Kemble
South Wilts Agenda 21 – Margaret Wilmot
Harnham School – Pam Rouquette, Luke Coles, David Wilson
Harnham Neighbourhood Association – John McGarry
Bemerton Heath Interagency Group – Simon Woodley
COGS – Peter Durnan

Total in attendance: 93

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from Stephanie Denovan, Service Director for Education, Wiltshire Council.</p>
3.	<p><u>Minutes</u></p> <p>In response to requests for updates from the previous meeting, the Chairman advised as follows:</p> <ul style="list-style-type: none"> • The issue of dropped kerbs was still under consideration by the Community Area Transport Group, and had been listed fifth in terms of priority. The issue of disabled parking had been referred to the Cabinet Member, and a full county-wide review was being undertaken, with Salisbury prioritised for initial investigation. • The matter of Housing had been deferred from the January meeting. However, officers had reported that there was no information to update on the matter of how the new applications system would work. As such, the item would come back to the Area Board when this was known. <p>In relation to Item 17 on the minutes of the 12 January meeting, Councillor Mary Douglas clarified that further than being merely aware of the proposed changes to membership on outside bodies, she had in fact requested them.</p> <p><u>Decision</u> The minutes of the meeting held on 12 January 2012 were agreed as a correct record and signed by the Chairman, subject to the following amendment: At item 17 (Appointments to Outside Bodies and Working Groups) replace the words “was aware of” with “had requested”.</p> <p>ACTION: James Hazlewood</p>
4.	<p><u>Declarations of Interest</u></p> <p>Councillor Paul Sample declared a personal interest in item 6 (Funding for Youth Initiatives) as his son was presenting for one of the applications.</p>

5.	<p><u>Chairman's Announcements</u></p> <p>a) Core Strategy Consultation – The Chairman noted that the Wiltshire Core Strategy Pre-submission Document was currently out for consultation prior to submission to the Planning Inspectorate for an Examination in Public. Details were set out on page 15 of the agenda.</p> <p>b) Tidying up Salisbury – In view of the high profile events planned for Salisbury in 2012 (including events to celebrate The Queen’s Diamond Jubilee, and events celebrating the arrival of the Olympic Torch) it was hoped that people would continue to report any defects such as potholes and litter on the highway. Anyone wishing to do so, could contact CLARENCE on 0800 232323, or email clarence@wiltshire.gov.uk</p> <p>c) Update on Marketplace – An application to pollard the four large London Plane trees had recently been approved, and another was in process to pollard the remaining trees this season. Architects Letts Wheeler had pulled out of the process due to the scaled down design, so officers were currently identifying another architect. Any plans would come back to the Area Board prior to being finalised.</p> <p>d) Extraordinary meeting of the Area Board - The Chairman noted that the Area Board was holding an Extraordinary meeting at 7pm on 22 March, at South Wilts Grammar School, to consider Transport policy for the city. All were welcome.</p> <p>e) Quality Bus Partnership – Information on this was not currently available, but would be included in the minutes of the meeting. <i>(Subsequent to the meeting, the following information was provided: Wiltshire Council was entering into a Quality Bus Partnership with the Wilts & Dorset Bus Co., Stagecoach, Hatts and Salisbury Vision for the purpose of developing a high quality public transport network. The new Partnership would be formally launched in the April/May. Meanwhile, work was already underway to identify improvements that could be made in the city, and to prepare a bid to government for a grant under the Better Bus Area fund. It was hoped that the Partnership would bring significant benefits to the public transport services in the city and progress would be reported periodically to the Area Board)</i></p>
6.	<p><u>Funding for Youth Initiatives</u></p> <p>The Chairman explained the process to be following for the proposed Participatory Budgeting exercise. It was suggested that in future, other options for this type of public involvement exercise would be to involve the Youth Council, or the Youth Forum being set up by the City Council.</p>

Decision

The Salisbury Area Board:

- 1. Agrees to adopt the Participatory Budgeting process as indicated in sections 4, 5 and 6 of the report, as the method of distributing the Area Board's funding for youth initiatives, bearing in mind that there is a resource shortfall between the budget and the funding aspirations of projects submitted to the meeting.**
- 2. Agrees to support the four applications set out in the report for the participatory budgeting process, and allocates the budget of £7,825 to take forward the two applications selected through the process.**

Reason – To allow the Participatory Budgeting exercise to proceed, and to ensure the spend of £7,825 on projects supported by the public.

The Chairman invited presentations from the four applicants, each of whom then spoke to explain the idea behind the proposals, the identified need, and the intended outcomes:

- Splash – activity programme for 9-16 year olds.
- The Friary Transition Project – initiative to support children moving from primary to secondary school.
- Hijack: All Dayer – a free all day youth arts event curated and led by young people in collaboration with Salisbury Arts Centre.
- Salisbury Campus Educational Trust – To provide a minibus to allow students the means to travel around the community for various aspects of their community work.

A number of questions were put to the applicants for clarification, then the Chairman invited those present to vote for their favourite bid, using the electronic voting handsets, and asking the groups themselves to refrain from voting.

The Friary Transition Project was selected as the winning bid to receive £5,000, with the Hijack All Dayer event as the second place, receiving £2,825.

The Area Board congratulated all the applicants on their presentations, and commented that all the application were worthy of funding. It was proposed and seconded that the Area Board allocate funds from its 2011/12 budget to allow all four bids to be funded to the full £5,000. It was noted that this would require the deferral of some Community Area Grants applications and/or Councillor-led bids which were on the agenda.

Decision

The Salisbury Area Board allocates an additional £12,175 (to the Youth initiatives funding of £7,825) to allow all four bids (Splash, the Friary Transition Project, Hijack All Dayer, and Salisbury Campus Education Trust minibus) to received the full £5,000 funding each, noting the implications this will have on other applications for funding from the 2011/12 budget.

	<p><u>Reason</u> – To allow all four projects to proceed in full.</p> <p>ACTION: Marianna Dodd</p>
7.	<p><u>Update from Representatives</u></p> <p>Su Thorpe, Leader of Salisbury City Council, updated the meeting on the work of the city council, including details of events to celebrate the Queen’s Diamond Jubilee.</p> <p>In relation to a letter which had been circulated to Councillors, it was noted that there was concern over parking arrangements for events on Bank Holidays, when the full weekday parking charge would apply, and there would be no Park and Ride service. It was noted that parking arrangements were under consideration, and the Area Board was asked to forward the City Council’s concerns over this issue to the relevant Wiltshire Council Cabinet Member.</p> <p>Inspector Andy Noble added that these events would have an overarching traffic management plan, and it had been suggested that Park and Ride would run on the Sunday and Bank Holidays.</p> <p><u>Decision</u> That the issue of parking arrangements for large events planned for the Jubilee weekend, particularly those on Bank Holidays, be referred to the Cabinet Member for Highways and Transport.</p> <p>ACTION: James Hazlewood</p> <p>David Law of Laverstock and Ford Parish Council, referred to the anticipated planning application for a new supermarket on Southampton Road. The Parish Council were concerned by the impact this would have on the existing traffic issue in the villages. The Area Board noted that the site was not included in the South Wiltshire Core Strategy.</p> <p>Inspector Andy Noble, referred to the tabled written update from Wiltshire Police. Although figures for violent crimes were stable, figures for theft were up slightly on the same period last year. Targeted action was being taken against two individuals which seemed to be addressing the issue.</p> <p>Responding to comments regarding media coverage of proactive police work to reduce theft of lead, Inspector Noble thanked the partner agencies involved, including Wiltshire Council’s licensing team.</p> <p>Scott Taylor, Station Manger with Wiltshire Fire and Rescue, gave a presentation on the Fire Services Integrated Risk Management Plan 2012-15, which set out proposed operational changes required to maintain and improve service in the face of funding reductions.</p>

	<p>The main proposals were as follows:</p> <ul style="list-style-type: none"> • To introduce a salary system for retained staff; • To alter the wholetime duty system; • To create communities for service resilience; • To alter shift times; • To move specialist appliances to where they are statistically required; and • To use dedicated staff as primary crew on specialist appliances. <p>In response to a question, Scott explained that the changes would leave officers better placed to undertake more fire prevention work, and that consultation on the proposals was currently being undertaken with staff and professional bodies.</p> <p>It was agreed that a more detailed item on the operation of the Fire Service should come to a future meeting of the Area Board.</p> <p>ACTION: James Hazlewood</p> <p>The Area Board noted the written update from the NHS at pages 45-46.</p>
8.	<p><u>Salisbury City Community Area Partnership (SCCAP)</u></p> <p>Debrah Biggs, Chairman of “Our Salisbury”, the Salisbury City Community Area Partnership (SCCAP), gave an update on the work of the Partnership, reporting that the consultation on the draft Community Plan was open until 30 March.</p> <p>In addition, the Partnership was working with the Area Board to host a Community Planning event on Thursday 29 March – 6.30pm for a 7pm start at the Guildhall.</p> <p>The Chairman explained why the Area Board was considering the 2012/13 funding for SCCAP, and emphasised that the money would be allocated from next year’s budget.</p> <p>The Area Board placed on record its thanks and appreciation for all the hard work of the volunteers involved in running SCCAP.</p> <p><u>Decision</u> The Salisbury Area Board:</p> <ol style="list-style-type: none"> 1. Noted the documentation provided by the Partnership (Claim for Running Costs 2012/13, Workplan 2012/13). 2. Approved the whole year’s core funding for SCCAP (£15,614) to be released after 1 April 2012. <p><u>Reason</u> – To allow the work of the Partnership to continue.</p> <p>ACTION: Marianna Dodd</p>

9.	<p><u>Update on Finger Posts</u></p> <p>It was noted that the Area Board, at its meeting on 17 November 2011, had agreed to allocate £10,000 towards refurbishing fingerpost signage in the city. A report was set out at pages 49-66 detailing the precise condition of each fingerpost sign in the city, and recommending how the money should be allocated.</p> <p>The Area Board welcomed the report, commenting that this would support the city in remaining a popular tourist destination. In terms of attracting more tourists, it was suggested that brown tourist signs should be erected on the nearby motorways and trunk routes, including the A303 and the M3. It was agreed that a report be requested from officers to outline the cost implications of this.</p> <p>ACTION: James Hazlewood</p> <p><u>Decision</u> The Salisbury Area Board agreed that the £10,000 previously allocated to this matter be spent as follows:</p> <ol style="list-style-type: none"> 1. All fingerposts with broken locking mechanisms, missing, broken or illegible fingers and missing finials, as highlighted in Appendix A to the report, are replaced at a cost of £7750. This figure breaks down as £6315 for the supply of replacement sign posts and fingers, £1250 for the removal and disposal of existing sign posts and fingers and the installation of new sign posts and fingers and £185 delivery costs. 2. Two additional signs are provided, one in Endless Street and one Castle Street, to complete signage of routes to the Arts Centre at a cost of £950. This breaks down as £600 for the supply of new sign posts and fingers and £350 for the installation of new sign posts and fingers. 3. The local Highways Maintenance Office be requested to cut back foliage obstructing visibility of signs. This work can be undertaken from existing maintenance budgets. 4. The local Streetscene Team be requested to clean all signs at a cost of £250. 5. The remaining budget of £1050 is held in contingency. <p><i>Reason – To maximise the benefit of the funding allocated, and as set out in the report.</i></p> <p>ACTION: Paul Shaddock</p>
10.	<p><u>Waste and Recycling Collection Service</u></p> <p>Martin Litherland, Head of Waste Collection, gave a presentation on the new waste collection arrangements. These changes were due to the need to harmonise the old district council services as part of the move to a unitary</p>

authority for Wiltshire, and the need to reduce waste sent to landfill, with landfill tax increasing to £80 per tonne by 2014.

A public consultation had been held on the proposed new arrangements during the summer of 2011, with over 72% of respondents in favour of the proposals.

The new service would comprise of a fortnightly collection of garden waste, plastic bottles and cardboard, and the existing black box recycling (glass, tins and clothing), and fortnightly collection of residual waste, with the two collections on the same day of the week, on alternate weeks.

Some roads in the city centre had been identified as “exception sites”, and would continue to receive weekly collections due to a combination of the demography (i.e. elderly population) and the type of buildings (i.e. flats, or terraced housing with no front gardens or rear access to store wheeled bins). These roads had been selected by officers using local knowledge, and following consultation with Councillors.

The new service would commence on 26 March, and collection calendars and information had been sent to all residents. Anyone wishing to seek clarification was encouraged to call the council on 0300 456 0102 or email wasteandrecycling@wiltshire.gov.uk.

Questions and comments were raised including the following points:

- Martin acknowledged that not all roads would have the two collections on the same days, but that this would be the case for the vast majority of households.
- Large print copies of the collection calendars were available on request.
- Martin confirmed that all new bins had been sourced from within the UK.
- The view was expressed that the new collection arrangements amounted to a drop in service for Salisbury residents, and that other roads should be added to the list to retain weekly collections, including Salt Lane and Bedwyn Street. It was also noted that while the consultation had shown 72% in favour of the proposals across the county, the figure in the former Salisbury District Council area had been much lower.
- The view was also made that the Council had a policy requirement to increase recycling and to reduce the cost of landfill tax. The draft Community Plan showed that 55% wanted more recycling, and it was anticipated that the new proposals would increase recycling rates from 35% to 50%.

Following a proposal that the Area Board should amend the list of sites to continue to received weekly collection, it was noted that this was not within the

	<p>powers of the Area Board. As such, any such motion would be put forward as a recommendation to the officers and the cabinet member.</p> <p><u>Decision</u> The Salisbury Area Board has outstanding concerns regarding the list of roads to continue to receive weekly waste collection, and recommends that the following roads be added to the list:</p> <ul style="list-style-type: none"> • Salt Lane and Bedwyn Street (on account of the elderly demographic and the type of properties); and • Other roads as notified by Councillors independently. <p>(ACTION: Martin Litherland)</p>
11.	<p><u>Air Quality in Salisbury City Centre</u></p> <p>Mandy Bradley, Service Director for Public Protection Services, gave a presentation on Air Quality in Salisbury.</p> <p>The Council had a statutory duty to manage local air quality by undertaking regular reviews and assessments of air quality, and declaring an Air Quality Management Area if certain standards were not met.</p> <p>The Wiltshire Air Quality Strategy 2011-15 set out the arrangements for the County. Salisbury was currently meeting 6 out of the 7 pollutants. The remaining concern related to nitrogen dioxide, and although the short term targets were being met, the long term annual average of 40ug/m³ was not being met. Three separate Air Quality Management Areas had been designated: A36 (St Paul's roundabout – Hawthorn Close) A30 (St Mark's roundabout – rail bridge), and Salisbury city centre. The source of the pollutants had been identified as traffic.</p> <p>An evaluation of the figures over recent years showed that levels of pollutants were dropping in some areas. This could be due to a number of factors, including on-going transport planning, introduction of Park and Ride, and the increasing cost of fuel.</p> <p>Work was on-going to review Air Quality Action plans to develop a county-wide action plan, and to produce Supplementary Planning Guidance on Air Quality to support the Core Strategy. Work would also continue with local transport groups, and to develop local practical measures to encourage sustainable transport options.</p> <p>Input was welcomed from local communities and Area Boards.</p>
12.	<p><u>Fugglestone Red - Next phase of development</u></p> <p>Glenn Godwin, of Pegasus Planning, gave an update on the proposals for the</p>

	<p>second phase of development at the Fugglestone Red site.</p> <p>A display board at the back of the room showed the latest version of the detailed plans, and consultation was ongoing with local groups, including the Bemerton Heath Residents Association and the Governors of Sarum Academy.</p> <p>A “drop-in” consultation event was being held next Wednesday 21 March 2012, 1pm – 8pm at the Bemerton Heath Neighbourhood Centre.</p>
13.	<p><u>Planning for Wiltshire Celebration Events</u></p> <p>This item was deferred due to the lateness of the hour.</p>
14.	<p><u>Your Local Issues</u></p> <p>This item was also deferred due to the lateness of the hour.</p>
15.	<p><u>Grants and Funding</u></p> <p>As a result of the Area Board’s decision to fund all four bids for youth funding (item 6), there was not enough money remaining in the 2011/12 budget to fund all applications for Community Area Grants, and the Councillor-led projects as listed in the report.</p> <p>Following discussion, it was ascertained that the application from the Salisbury City Band of the Royal British Legion could be deferred to the next meeting, when the 2012/13 budget would be available. In addition, Councillor Brian Dalton offered to defer his proposal for a cycle path in Harnham; although as he would not be present for next meeting on 17 May, Councillor John Brady undertook to take it forward on his behalf.</p> <p>Of the remaining projects, it was agreed to consider first the Councillor-led project for the Jubilee celebration event (paragraph 13 of the report), and then the remaining applications in the order they appeared in the report.</p> <p><u>Decision</u> The Salisbury Area Board agreed to allocate £6,000 to support the Area Board’s contribution to the Diamond Jubilee celebration event on 1 May, showcasing the local community through fun and informative interactive events.</p> <p><u>Reason</u> – <i>To participate in this county-wide event being hosted in Salisbury, and to showcase Salisbury’s vibrant community.</i></p> <p>In relation to the application from Spurgeons, it was confirmed that the application was for funds to run two courses (starting in April and September). As such, it would be possible for half the requested funding to be allocated now,</p>

and for a new application to come forward for the remaining half in the 2012/13 financial year.

Decision

Spurgeons was awarded £789 to provide funding for the Freedom Programme, a 12 week awareness raising course for women who have been affected by domestic violence. In addition, the Area Board invited an application for the remaining half of the funding initially requested, to come from the 2012/13 budget.

Reason – The application met the Community Area Grants Criteria 2011/12 and would support this resource addressing an identified problem in the City Community Area.

Decision

Hoodwink Theatre Company was awarded £2,000 towards Jamboree, an intergenerational project that brings together children and senior citizens through baking cakes and jam tarts, and to link in with the Diamond Jubilee celebrations taking place.

Reason – The application met the Community Area Grants Criteria 2011/12 and would support this intergenerational project which will contribute to the City's celebrations of the Queen's Diamond Jubilee.

It was noted that the application from Circular Arts was recommended for refusal, as it did not meet the criteria of providing three quotes for cost of £5,000. Councillors commented that this requirement came from the Council's own procurement policy, and the relevant Cabinet Member had been asked to clarify whether this needed to apply to Community Area Grants. In the meantime, the issue was for the Area Board to determine.

It was also noted that the Area Board had funded Circular Arts on numerous occasions, regularly making exceptions to the Community Area Grants criteria to do so. As such, the matter should be considered in a wider sense, with other solutions being considered.

As with the applications from Spurgeons, it was suggested that Circular Arts submit a further application for the remaining funding from the 2012/13 budget.

Decision

Circular Arts was awarded £1,012 towards the Sunshine project.

Reason – Although the application did not fully comply with the Community Area Grant criteria as only one quote had been provided for the cost of over £5,000, it was considered that the wide community benefit of the project justified an exception.

ACTION: Marianna Dodd

16.

Future Meeting Dates, Evaluation and Close

The Chairman thanked everyone for attending and noted that an Extraordinary meeting of the Salisbury Area Board would be held next Thursday 22 March 2012, 7pm at South Wilts Grammar School for Girls. This meeting was specifically to discuss transport.

The next ordinary meeting of the Salisbury Area Board would be held on 17 May 2012, at 7pm in The Alamein Suite, City Hall, Malthouse Lane, Salisbury SP2 7TU.

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MINUTES

Meeting: SALISBURY AREA BOARD

Place: South Wilts Grammar School for Girls, Stratford Road, Salisbury SP1 3JJ

Date: 22 March 2012

Start Time: 7.00 pm

Finish Time: 9.03 pm

Please direct any enquiries on these minutes to:

James Hazlewood (Senior Democratic Services Officer), Tel: 01722 434250 or (e-mail) james.hazlewood@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Clewer (Chairman), Cllr Bill Moss (Vice Chairman), Cllr John Brady, Cllr Christopher Cochrane, Cllr Brian Dalton, Cllr Mary Douglas and Cllr Ricky Rogers

Cllr Richard Gamble (Portfolio Holder for Public Transport)

Wiltshire Council Officers

Marianna Dodd, Salisbury Community Area Manager
Allan Creedy, Head of Service - Sustainable Transport
David Milton, Team Leader Spatial Planning
James Hazlewood, Senior Democratic Services Officer

Town and Parish Councils

Salisbury City Council – Cllr Cheryl Hill, Cllr John Lindley, Reg Williams
Laverstock and Ford Parish Council – Cllr David Law

Partners

“Our Salisbury” – Salisbury City Community Area Partnership (SCCAP) – Margaret Willmot, Debrah Biggs, Richard Spears
Salisbury Civic Society – Ralph Bryder
Salisbury Tenants Panel – Colin Duller

Salisbury Journal – Morwenna Blake
Salisbury Wheelchair Awareness Group – Helen Farmer, Jennifer Bolwell, D Wright
South Wilts MENCAP – Mike Claydon
Milford Preservation Group – Alan Hotchkiss
Wilts & Dorset Bus Company – Vicky Williams
COGS (Cycling Opportunities Group Salisbury) – Gill Anlezark, Jeff Scholefield
South Wilts Agenda 21 – Peter Durnan, Pam Rouquette
Harnham Neighbourhood Association – John McGarry

Total in attendance: 61

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from Councillor Paul Sample.</p>
3.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
4.	<p><u>Chairman's Announcements</u></p> <p>The Chairman noted the on-going review of polling stations, details of which were available from the back of the room.</p>
5.	<p><u>Transport in Salisbury</u></p>
5.1.	<p><u>Implications of the Core Strategy</u></p> <p>At the Chairman's invitation, David Milton (Team Leader, Spatial Planning, Wiltshire Council) gave a presentation on the implications of the Wiltshire Core Strategy and how this would impact on Salisbury, in terms of future housing and commercial development.</p> <p>The South Wiltshire Core Strategy had been adopted by the Council and had been incorporated into the Wiltshire Core Strategy, which was currently out for consultation on the soundness of the document prior to submission to the Secretary of State. The document set out the settlement strategy for South Wiltshire, including 9,900 new homes (of which 6,000 would be in the Salisbury and Wilton area) and around 10,400 new jobs (including 29 ha of employment land in Salisbury and Wilton).</p> <p>David referred to each major site identified for development in the Salisbury area in the Core Strategy:</p> <ul style="list-style-type: none"> • Churchfields – mixed use: 1100 dwellings, plus leisure and business. • Former UK Land Forces HQ – mixed use: 450 dwellings and 3 ha employment land. • Former Imerys Quarry – 4 ha employment land.

	<ul style="list-style-type: none"> • Fugglestone Red – mixed use: 1250 dwellings and 8 ha employment land. • Longhedge – mixed use – 450 dwellings and 8 ha employment land. • Hampton Park – 500 dwellings. • The Maltings and Central Car Park – Regeneration Programme. • Kings Gate, Amesbury – 1300 dwellings. <p>David also noted the importance of managing the impact of each development, and referred to the Inspector’s view that the Core Strategy should make reference to the Transport Strategy’s conclusion that the “Radical Option” would best enable Salisbury to address future growth in travel demand.</p> <p>The Chairman thanked David for the presentation and invited questions and comments:</p> <ul style="list-style-type: none"> • David undertook to ensure that the “Radical Option” reference was included in the final version of the Wiltshire Core Strategy. • It was noted that, until the Community Infrastructure Levy was in place, the Council would continue to negotiate developer contributions on a case-by-case basis. • Concern was raised that the residential development was mainly on the West of the City, with the majority of the larger shops on the East. • David commented on the opportunity for communities to shape their futures through Neighbourhood Plans. These could be developed and become part of the Core Strategy, subject to consultation and tests of soundness. • Reference was made to the Inspector’s decision to include Hampton Park in the Core Strategy, against the wishes of the community and the local authority. • In response to a question, David, noted that the Council was still in negotiation with Wiltshire College over potential relocation in the future. This would release land for residential development, but was a long-term objective.
5.2.	<p><u>Local Transport Plan (LTP3)</u></p> <p>The Chairman introduced Councillor Richard Gamble, Portfolio Holder for Public Transport and Allan Creedy, Head of Sustainable Transport.</p> <p>Councillor Gamble explained that the Local Transport Plan 3 (LTP3) set out the Council’s approach to transport planning and had been adopted in early 2011.</p>

Most bus services in Salisbury were commercial, with a few subsidised services on Sundays and in evenings. These had been reviewed and retendered in 2011 as part of the LTP3. The Council had also recently entered into a Quality Bus Partnership with Wilts & Dorset, Stagecoach, and Hatts. This special arrangement would facilitate the delivery of real benefits for Salisbury bus users, including improvements to routes, network marketing, and multi-operator tickets.

Work was also on-going with Wilts & Dorset towards a bid for government "Better Bus Area" funding. This would also draw in additional investment from the company, and could lead to a number of improvements, including upgrading and extending the realtime information service, removal of hazards, improvements to waiting facilities at the bus station, and new buses. (**Note:** *Subsequent to the meeting, Councillor Gamble confirmed that this bid had been successful, with nearly £385,000 being awarded, and a further £1 million investment proposed by Wilts and Dorset*).

The realtime passenger information service had been in place for a while, with bus stops showing expected times of buses. However, the accuracy of this had been improved over the past year, with GPRS mobile phone technology being used in place of radio signals.

Another recent development was the Harnham Bus Lane, which had reduced bus journey times in from the Britford Park and Ride. The Park and Ride service itself had seen use grow, now resulting in 1100 cars per day taken off roads in the city centre.

An ambition for the future was to develop a bus/rail interchange, possibly by improving access from the North side of the railway station. Another future project would be to develop cycle hire schemes for the city.

Allan Creedy explained that the LTP3 had been developed in a similar way to the Core Strategy, with future projections based on evidence and a central policy document supported by separate, daughter documents. In total the plan was responsible for around £17 million of annual capital spending in 2011/12 with around £14.5 million spent on structural maintenance, and £2.5 million invested in integrated transport improvements.

In relation to Salisbury, a range of options had been considered to deliver growth in sustainable transport for the city. The proposed package of improvements sought to providing promote and support sustainable transport, with economy and environment as the drivers.

It was noted that the economic situation had a huge impact on transport schemes, with the ambitious projects of 10 years ago being scaled down and/or delivered through other mechanisms. The Government had also proposed a new funding model whereby funding would be delegated to Local Economical Partnerships (LEPs). For Salisbury, this would be the Wiltshire and Swindon LEP.

The Chairman thanked Councillor Gamble and Allan for the presentation, and invited questions and comments:

- In response to a comment regarding opening a new railway station at the former UKLF site, Councillor Gamble reported that this was still on the list of proposed new stations, although was a lower priority than other sites, especially towns where there was currently no station (Devizes, Royal Wootton Bassett, and Corsham).
- In relation to extending bus services to Five Rivers Leisure Centre, Councillor Gamble commented that this diversion was not commercial for operators, but that other options would be considered, particularly in view of the proposed community campus at the site.
- The suggestion was raised of relocating the bus station to nearer the railway station, Vicky Williams of Wilts & Dorset buses commented that this was one of several options being considered and that suggestions were welcomed.
- It was noted that there remained barriers of access for disabled people using public transport. Although the majority of buses were wheelchair friendly, wheelchair users were often reliant on the drivers to interpret the rules in terms of number of wheelchairs, use of the wheelchair/buggy space, and to ask other bus users to move if necessary. Vicky reported that all buses would have wheelchair access by 2016, and that signage was being reviewed to clarify the preference for use of the space by wheelchair users. Wilts & Dorset was also mindful of not putting its drivers in conflict situations, as not all customers were reasonable when asked to move their belongings. It was suggested that a dialogue between wheelchair user groups and mums & toddler groups might help address this.
- The LTP3 supported the principle of promoting powered bikes as an alternative to cars. One of the ideas to improve the railway station would be to provide more secure motorbike and moped storage, possibly on the North side of the station.
- In relation to a question on the A36 Wilton roundabout, Allan commented that the site was primarily the concern of the Highways Agency, but that this was being considered. It was also anticipated that the UKLF site redevelopment would have little net change in terms of traffic generated.
- It was requested that the realtime bus information system could be extended to Fugglestone Red and to West Harnham. Councillor Gamble undertook to provide a note on this.
- Responding to concern over vehicular access to the former Imreys

	<p>Quarry site, David Milton noted that work was on-going with the Highways Agency on this. It was possible that an alternative access could be provided.</p> <ul style="list-style-type: none"> • In response to a question on the timescale for projects in LTP3, Allan explained that delivery of many projects would depend on growth and the timing of new developments. • In relation to the possibility of dualling the A36, it was noted that this was a Highways Agency issue. It was also noted that it was more likely that smaller projects would be undertaken to improve individual junctions. <p>Following discussion, a motion was moved and seconded requiring officers to produce a timetable for the remaining minimum LTP3 documents to be produced. It was noted that the officers had given an undertaking for the documents to be available by the end of the summer 2012. Upon being put to the vote, the motion was LOST.</p>
5.3.	<p><u>Community Plan - Transport</u></p> <p>Margaret Willmot gave a presentation on the Transport element of the Community plan, in her role as Transport Theme lead for SCCAP.</p> <p>The community plan process had identified a number of issues and solutions for Salisbury residents, including the following:</p> <ul style="list-style-type: none"> • Condition of roads and pavements • Traffic • Accessibility • Air Quality • Lack of cycle routes • “Scruffy” train and bus stations. <p>Nearly a third of respondents to the community plan consultation had suggested a bypass. However, it was acknowledged that the cost of this would be prohibitive in the current financial climate. In addition, surveys showed that the congestion was mainly caused by local traffic during peak hours in termtime.</p> <p>Another suggestion was to increase use of Park & Ride, by keeping prices low, extending opening hours, advertising widely, and promoting use by non-car users.</p> <p>A few steps had already been taken towards pedestrianisation, with Blue Bow row being narrowed to make crossing safer for pedestrians, and the central section of the High Street being fully pedestrianised.</p> <p>Other ideas to manage traffic in the city included removal of city centre car parking spaces, introduction of 20mph limits in residential zones, and the</p>

	<p>development of car sharing. In addition, the Civic Society had proposed closing Minster Street and Silver Street, rerouting traffic through the Maltings.</p> <p>It was noted that 57% of Salisbury's working population lived within 5km / 3 miles of work, but only 16.6% walked or cycled. The Community Plan sought to increase this number by promoting walking routes to school, and by developing a network of safe cycling routes. Other ideas for this included provision of cycle parking, and introduction of Bikeability training.</p> <p>The percentage of people without access to a car was higher in Salisbury than elsewhere in the county. As such, public transport needed to be supported and improved. The survey had also shown strong support for a better Trans Wiltshire railway service.</p> <p>In terms of public transport hubs, it was hoped that the appearance of the train and bus stations could be improved, to develop many visitors' first impressions of the city. Other suggestions had included a new bus station in the Maltings and re-opening the railway station's North entrance.</p> <p>15% of respondents to the survey had an illness of disability which limited their activities. It was noted that accessibility should be a key factor in developing transport options for the future.</p> <p>Margaret concluded by summarising the transport actions as set out in the draft Community Plan.</p> <p>The Chairman thanked Margaret for the presentation, and also thanked all those involved in producing the Community Plan.</p>
5.4.	<p><u>Discussion</u></p> <p>General questions and comments were made, including:</p> <ul style="list-style-type: none"> • It was agreed that the impact of the school run on traffic was huge, and that addressing this should be a key action in the plan. • Concern was raised regarding the impact of the proposed new development at Fugglestone Red on the Devizes Road, from the outskirts to the St Paul's Roundabout.. • Ralph Bryder, of the Civic Society, invited comments on the proposals to close Minster Street and Silver Street to traffic, details of which were set out at the back of the room. Comments could be set to Ralph.bryder@btinternet.com
5.5.	<p><u>Conclusion</u></p>

	<p>The Chairman thanked everyone for attending, and for their contributions to the discussion.</p> <p>It was acknowledged that many of these strategic issues could not be resolved at a single meeting, but rather over a period of time. A number of useful ideas had been raised and these would be captured for further consideration, possibly through a Salisbury Transport Plan.</p>
6.	<p><u>Any other Business</u></p> <p>None.</p>
7.	<p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of the Salisbury Area Board would be held on 17 May 2012, 7pm in The Alamein Suite, City Hall, Malthouse Lane, Salisbury SP2 7TU.</p> <p>In addition, an event on the Joint Strategic Assessment was being held at 7pm, in the Guildhall on Thursday 29 March. All were welcome to attend and contribute to this event which would feed in to the Community Plan.</p>

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Your say on local waste and recycling sites

Following the success of the new improved waste and recycling collection services in Wiltshire, some of the other recycling facilities in Wiltshire are being used less and therefore we are looking to save around £250,000 by making changes to these services. This will help the council to spend more on priority services, such as those for vulnerable adults and children, and roads.

We are now looking for your views on how you use your local recycling facilities and how these savings can be achieved.

Thanks to people in Wiltshire using their blue lidded bins we now recycle more than 700 tonnes of plastic bottles and cardboard every month.

Household recycling centres – summer opening hours

Everyone in Wiltshire can now ask to have a free garden waste collection from the kerbside, making it easy to recycle garden waste from home. During recent summers the household recycling centres have been open until 7pm on Wednesday and Thursday evenings, to help residents to recycle their garden waste in particular. As the new free kerbside collection service will soon be in place it is proposed household recycling centres will go back to normal summer opening, until 5pm, 7 days per week. (This change will affect all sites except Salisbury household recycling centre, Churchfields, where current opening hours are different and will not alter.)



Local mini recycling sites

Paper, glass, cans, clothes, foil, plastic bottles and cardboard are now collected direct from every home in Wiltshire and the use of local mini recycling sites has significantly reduced. In particular we expect sites with plastic bottle and cardboard bins to be used much less, due to the popular new blue lidded bin collections. We therefore propose to remove some local mini recycling sites, whilst keeping a good network for you to use in addition to kerbside collections.

We are proposing to review local mini recycling sites on the following grounds-

- How much recycling is collected from each site
- Distance from the nearest alternative recycling sites
- Number of homes the site is serving
- Ease of use (eg access and parking)
- Ease of emptying the bins
- Condition of the site
- Amount of flytipping or non-residents' waste dumped.

Have your say

If you would like to comment on these proposals, please complete an online questionnaire at www.wiltshire.gov.uk/consultations or call 0300 456 0102 for a paper copy. **Please reply by 28 May 2012.**

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Salisbury Area Board – 17 May 2012 Item 8 - Information Items

11 to 19 Commissioning Strategy

On 13 September 2011 Wiltshire Cabinet approved the Commissioning Strategy for 11 to 19 year olds. This included 7 broad priorities on:

- Employment and training
 - Educational attainment
- (These were the top 2 commissioning priorities selected by young people)*
- Housing
 - Transport for young people
 - Involving young people
 - Volunteering
 - Improving Integrated Youth Services

Cabinet also approved a Wiltshire Youth Work Offer. The key features of the Youth Work Offer are:

- Open Access Youth Work
- Higher level targeted youth work support
- Better co-ordination of positive activities for young people
- Stronger partnerships
- Increased use of volunteers

An implementation group which includes councillor representatives has been meeting monthly since September 2011 to coordinate delivery of the Wiltshire Youth Work Offer from 1 April 2012. Good progress has been made to date and the Youth Services Implementation Group would like to invite Area Boards to consider this progress and support the following initiatives:

1. Increase use of volunteers

A sub group of the Youth Services Implementation Group has been exploring ways of encouraging more local volunteers to get involved with youth work provided in Council funded youth centres. This links to the Council's overall partnership Volunteering Strategy and Action Plan.

The group has been working on the establishment of a joint process between the Council and the Voluntary and Community Sector for the registration and training of local volunteers to support youth based activities. A guidance pack is now being developed for all Youth Development Centres which sets out the best way to go about registering and training volunteers. Those who wish to volunteer will be able to claim reasonable expenses and develop their skills through appropriate training opportunities.

The group has noted the importance of attracting and encouraging local people within community areas to become involved in volunteering opportunities within their local Youth Development Centre. Consequently, the group would like to invite Area Boards to support this endeavour by supporting local youth centres to promote volunteering opportunities within each community area.

Details of voluntary roles with young people will be available from the Volunteer Centre and/or local Youth Development Centre from 1 April 2012.

2. Youth Advisory Groups

Part of the Wiltshire Youth Work Offer includes the formation of Youth Advisory Groups in all community areas. Pilots are currently taking place in Malmesbury, Melksham, Southern Wiltshire and Salisbury. The groups will play a key role in improving the co-ordination of positive activities for young people in local areas.

The groups will be set up in each local area, linked to Area Boards. Each Youth Advisory Group will be chaired by a young person under 25 and over 50% of members will be under 19 years of age. Advisory groups will plan and shape local services, making sure local young people know what is available and encouraging partnerships which avoid overlap and fill gaps. Mechanisms will be established to ensure knowledge and ideas are shared between Youth Advisory Groups.

Youth Advisory Groups will have commenced in 20 community areas across Wiltshire by the end of October 2012. Learning from the pilots will be used to inform the development of groups in other areas.

The Youth Services Implementation Group would like to invite Area Boards to support these developments and to establish strong and meaningful links with Youth Advisory Groups in each community area.

3. Income Generation

As part of the Wiltshire Youth Work Offer the Youth Development Service has been set an income generation target of forty five thousand pounds. This will be raised through a combination of subscriptions, fund raising and seeking sponsorship.

A revised staffing funding formula has been used to calculate an income generation target for each community area. The targets will be put into place from 1st April 2012.

The Youth Services Implementation Group would like to invite Area Boards to support local Youth Development Centres in their endeavours to attract and raise income. For example, supporting local fundraising events and attracting local business sponsorship.

The Youth Services Implementation Group invites feedback from Area Boards on any of the initiatives highlighted above.

Any comments, queries or questions should be sent to james.fortune@wiltshire.gov.uk by 31st July 2012.

James Fortune
Lead Commissioner 11-19
01225 713341

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Rural Facilities Survey 2012

The rural facilities survey maps the services and amenities available to rural communities within the Wiltshire Council area. The survey has been carried out since 1976, painting a picture of some 233 rural settlements in the county of Wiltshire across 35 years. This gives us a wealth of data to support local communities in rural parts of the county and allows us to track changes in facilities including education and childcare services, local health facilities, food shops, spiritual and leisure facilities and public transport. In recent years, the survey has also examined access to services such as broadband internet connections and mobile phone coverage. There has been a significant decline in a number of basic facilities since 1976. The number of settlements with primary schools has decreased by around 30%, while around two thirds of villages have lost their general food shop. Less than half of settlements in 2008 retained the Post Office they had in 1976. Public transport, however, has improved vastly over the period of the survey.

The most recent survey was carried out in 2008 and a report outlining the results and trends revealed can be seen on the intelligence network website¹ along with an update taking into account the changes to the Wiltshire County Community Area boundaries that occurred in April 2009.

The survey is repeated around every three years and the latest survey is scheduled to be carried out during Spring 2012. Over the coming weeks, the survey will be posted out to the parish clerks for the settlements included in the database and their input is critical to making the survey a success. The results will be analysed for all 20 of Wiltshire's Community Areas and the overview report published in the autumn. The results will also form part of the evidence base that will be used to refresh the Joint Strategic Assessment for Wiltshire.

For more information, please contact:

Knowledge Management Team,
Public Health and Protection Services
Wiltshire Council
(01225) 713186
research@wiltshire.gov.uk

¹ www.intelligencenetwork.org.uk/community

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Paths Improvement Grants Scheme (PIGS)

Do you have an idea to improve access to the countryside or to create new links between settlements in your area?

The Paths Improvement Grants Scheme aims to help local people to make innovative improvements to countryside access in their area. In 2012 around £60,000 will be made available for community led projects.

If you have an idea for a scheme please contact Wiltshire Council's Rights of Way and Countryside Team Michael.Crook@wiltshire.gov.uk or Tel: 01225 713349.

Further details of the scheme are available on the Countryside Access Forum website - www.wiltshirelaf.org.uk

The closing date for applications is Friday 13 July 2012.

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Helping People To Live Safely In Their Own Homes

Following extensive consultation and considerable planning, the care and support service is now in place throughout the county provided by Leonard Cheshire, Aster Living, Enara Complete Care and Somerset Care.

This service is now available to over eight hundred Wiltshire residents and is already delivering some really good outcomes for people, some examples of which include:

- Mrs A, who was able to return home after a period in a care home.
- Mr S, able to manage without support following a period of intensive support from a Help to Live at Home provider.
- Mr P was able to return home from hospital, with an intensive support package from a Help to Live at Home provider rather than take the previously traditional route of a nursing home.
- Mr G was withdrawn and uncommunicative, with the implementation of a flexible care package from a Help to Live at Home provider, within two weeks Mr G started referring to his carers by name and holding short conversations. He has now requested to go shopping with a carer once a week, and is able to manage some personal care.

All services are available to everyone in Wiltshire, not just those eligible for support from the Council and contact details for each Help to Live at Home providers below:

Leonard Cheshire Disability

North and east Wiltshire
Tel: 01225 781126

Aster Care Services

East and south Wiltshire
Tel: 01380 829000

Somerset Care at Home

West and north Wiltshire
Tel: 01225 792925

Enara Complete Care Services

West Wiltshire
01225 791015

Wiltshire Medical Services

Tel: 01249 454000

Medequip UK

Tel: 01249 815052

Further service improvements:

- ✓ The **Help to Live at Home telecare response and community equipment services** are being provided by Wiltshire Medical Services (WMS), Medequip UK and Aster Living. These services have already been implemented in West Wiltshire, as part of the Help to Live at Home pilot test and will be introduced across the county in April.

Medequip UK is now the provider for all community equipment aimed at assisting customers to remain independent in their own homes. Community equipment ranges from the more

traditional aids such as chair raisers, continence products, hoists etc. to more specialist technology including pendant alarms, fall sensors and pressure relief mattresses.

With an aim to make equipment more accessible Medequip is working closely with the Independent Living Centre in Semington to equip a demonstration suite for customers to visit and will be opening a number of retail units across Wiltshire. In addition Medequip will implement a mobile demonstration and assessment unit, able to visit the whole of Wiltshire.

Telecare customers have specialist equipment in their homes which, in an emergency, triggers an alarm at the Wiltshire Medical Service call centre in Chippenham. This can be responded to in a number of ways; a conversation with the customer via the Telecare equipment, contacting a key holder, or a WMS responder visiting the customer.

A telecare service without the ability to visit customers has restrictions. When an alert is triggered, a standard call centre may be able to do little else, except call an ambulance and which can lead to an inappropriate hospital admission. The benefit of the new telecare response service is that it allows customers to receive the most appropriate response, when they need it.

- ✓ **Specialist financial advice** to people seeking assistance with paying for their care is now available.

Around 40 percent of individuals, who go into residential and nursing care in the county have to finance care themselves as they have savings and assets (including their home) worth more than £23,250. Unfortunately up to 25 percent of these individuals run out of funds, leaving little or no inheritance for loved ones. This may be avoidable in some cases.

Paying for care can be an expensive and open-ended commitment so the council would strongly recommend that customers seek specialist information and advice before making any commitments.

If a customer is currently in receipt of care it is still advisable to seek specialist information and advice as there may be options available to you to protect your interests.

To support people who pay for their own care, Wiltshire Council is working with two independent care fees specialists to help customers make informed choices about their long term care and specifically how they can fund it.

Both of these Specialists are accredited by SOLLA, (Society of Later Life Advisers) through the Later Life Accreditation Scheme:

Ashton Rowan
Telephone: 01225 475359

Email: wilts@ashcourtrowan.com

Web: www.ashcourtrowan.com/financial-planning

Care Fee Investments Limited

Telephone: 0845 077 5655

Email: wilts@carefeesinvestment.co.uk

Web: www.carefeesinvestment.co.uk

- ✓ The **Customer Reference Group** now has 40 members, 20 of whom have received training and are shortly to hold two coffee mornings for Help to Live at Home customers to hear their views on the service.
- ✓ A **dedicated customer helpline** has been set up for Help to Live at Home issues, this number is staffed 9am-5pm, Monday to Friday on 01225 712553.

**Crime and Community Safety Briefing Paper
Salisbury Community Area Board
17th May 2012
City Hall**



1. Neighbourhood Policing

Team Sgt: PS Richard Goodman

City Centre Team

Beat Manager – PC Ian Pedliham

PCSO – Jennifer Cradock

PCSO – Emma Fisher

Friary & Southampton Rd

Beat Manager – PC Mike Parrott

PCSO – Matthew Smith

Team Sgt: PS Jenny Bailey-Hobbs

Castle Rd & Bishopdown

Beat Manager – Pc Samantha Dutton
PCSO Nicola Clark

Bemerton Heath

Beat Manager – PC Simon Davies
PCSO – Oliver Royston
PCSO – Gemma McIndoe

St Paul's & Churchfields

Beat Manager – PC Dave Ballard
PCSO – Lydia Waterman
PCSO – Stephanie Biggs
PCSO – Hannah Milburn

Harnham

Beat Manager – PC Mark Littlewood
PCSO – Simon Ward

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

This month we welcome four new members to our team at Salisbury. You will see above *in italics* those PCSO candidates that are currently within tutorship with colleagues. In the summer, PC Waterman will leave the St Pauls Beat and become a Constable candidate within training; thereafter the teams should remain stable as they appear for the foreseeable future. In addition to those basic crime statistics that appear below, I have also had opportunity to consider the position now we have reached the end of the financial year within Salisbury Community Area. Overall crime is stable compared to last year at 4500 offences; Violence down slightly -4% (most serious -12%); Dwelling Burglary -22%,

however, the coming year will see a focus on acquisitive crime. You will recall I have been speaking around this area of concern in recent months and the end of year position in those areas is as follows: Criminal Damage 878 offences (+182 or 26% above threshold); Theft from Vehicle 377 offences (+84 or 29% above threshold) & Non-Dwelling Burglary (+56 or 15% above threshold). Locally, our focus is very much upon an organised family of offenders. Recent targeted work has led to the charge of a further Theft from Vehicle offence for two individuals and another faces sentence in the Crown Court for Burglary during April. The summer months will see a focus on our local and wider regional/national commitments to Olympics 2012; Royal Jubilee & European Cup Football. We have planned to meet these challenges, however, in so doing we have had to reduce some discretionary activity we have traditionally undertaken around smaller local events. Those of you planning such events will receive less support from Wiltshire Police in those areas that should be met by event organisers. This will include stewarding, placement of cones and traffic management.

CRIME & DETECTIONS (Apr 2011 – Mar 2012) compared to previous year

Salisbury	Crime				Detections	
	April 2010 - March 2011	April 2011 - March 2012	Volume Change	% Change	April 2010 - March 2011	April 2011 - March 2012
Violence Against the Person	671	617	-54	-8%	55%	59%
Dwelling Burglary	111	107	-4	-4%	28%	20%
Criminal Damage	636	719	83	13%	17%	19%
Non Dwelling Burglary	205	263	58	28%	8%	8%
Theft from Motor Vehicle	176	272	96	55%	2%	3%
Theft of Motor Vehicle	91	37	-54	-59%	7%	11%
Total Crime	3281	3442	161	5%	30%	31%
Total ASB	2254	2836	582	26%		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for All Crime and better than peers for Violent Crime in the previous 12 month period (Mar 2011 - Feb 2012)</p> <p>*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences ** Detections include both Sanction Detections and Local Resolution</p>						

Andrew Noble
Inspector
Salisbury & Southern Wiltshire Community Areas

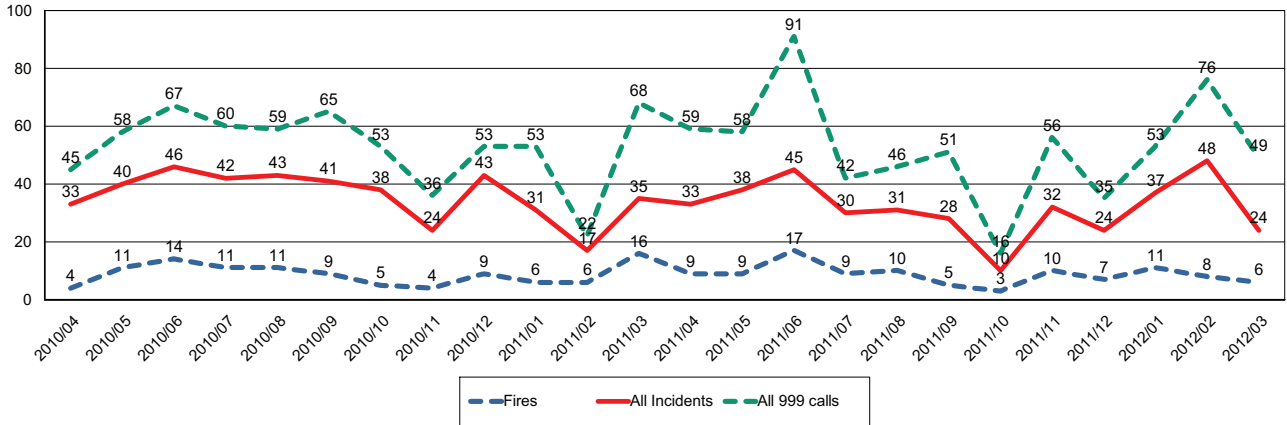
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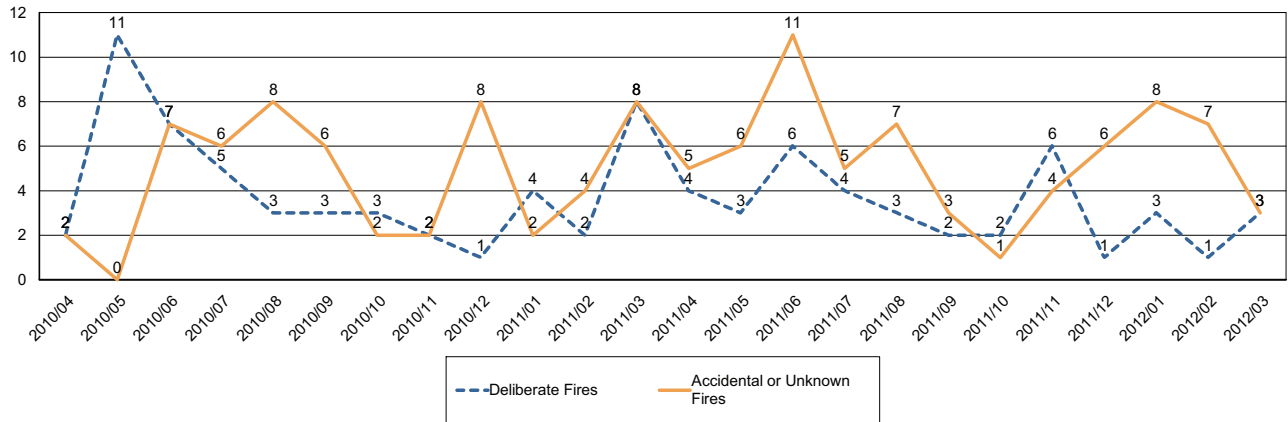
Report for Salisbury Area Board

The following is an update of Fire and Rescue Service activity up to and including March. It has been prepared using the latest information and is subject to change.

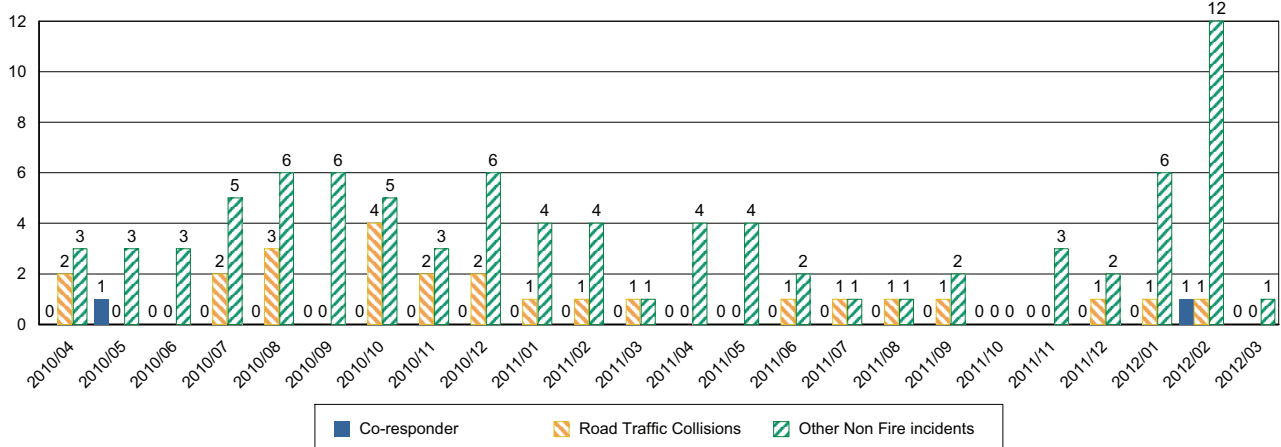
Incidents and Calls



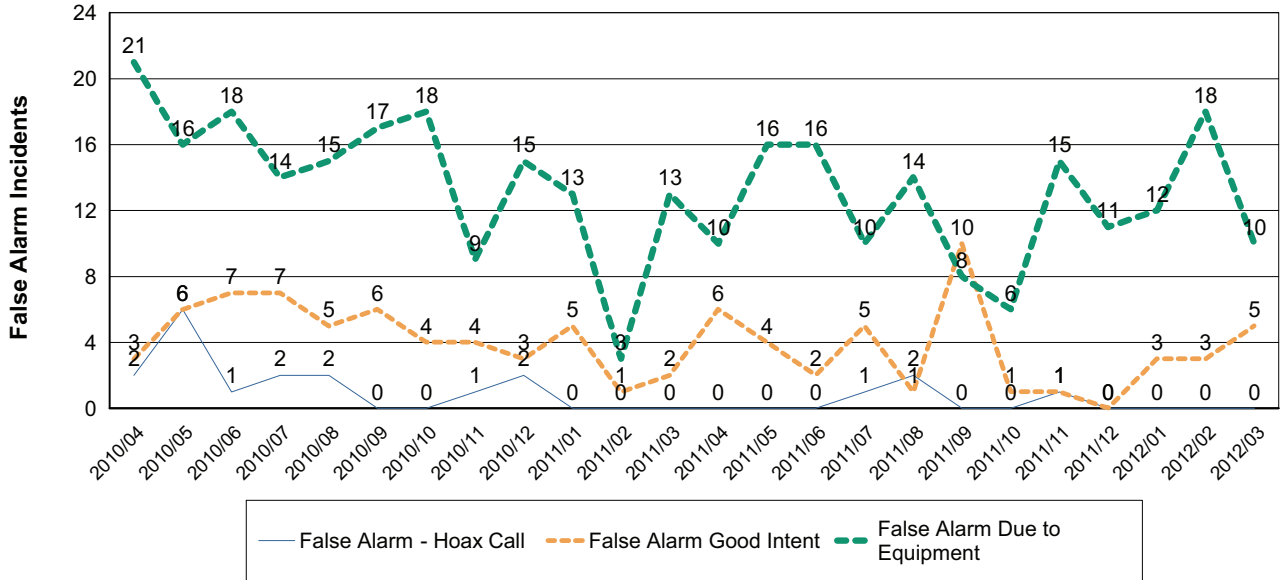
Fires by Cause



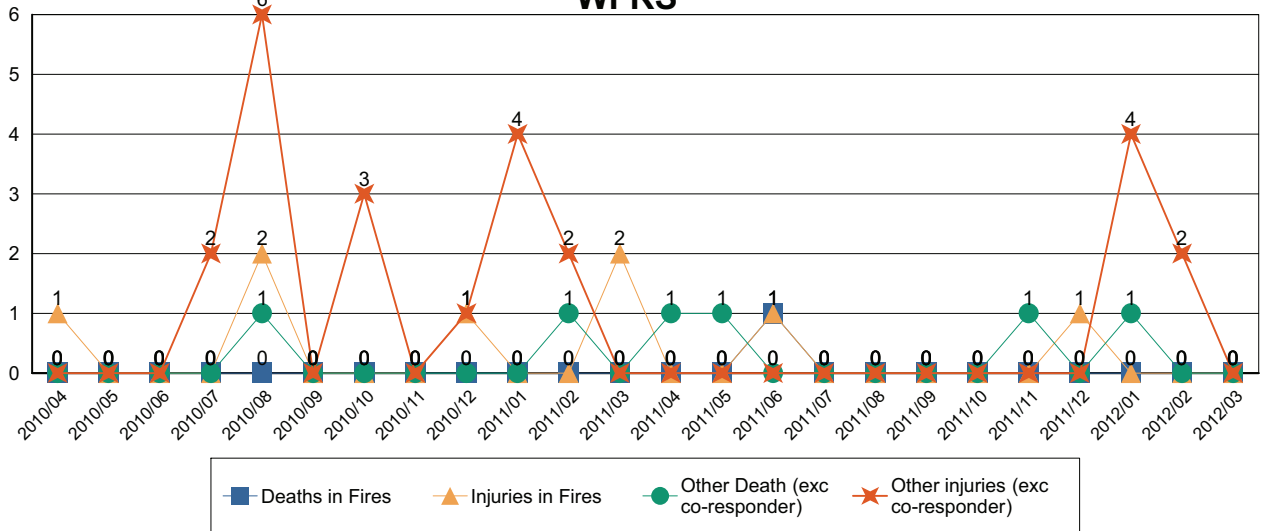
Non-Fire incidents attended by WFRS



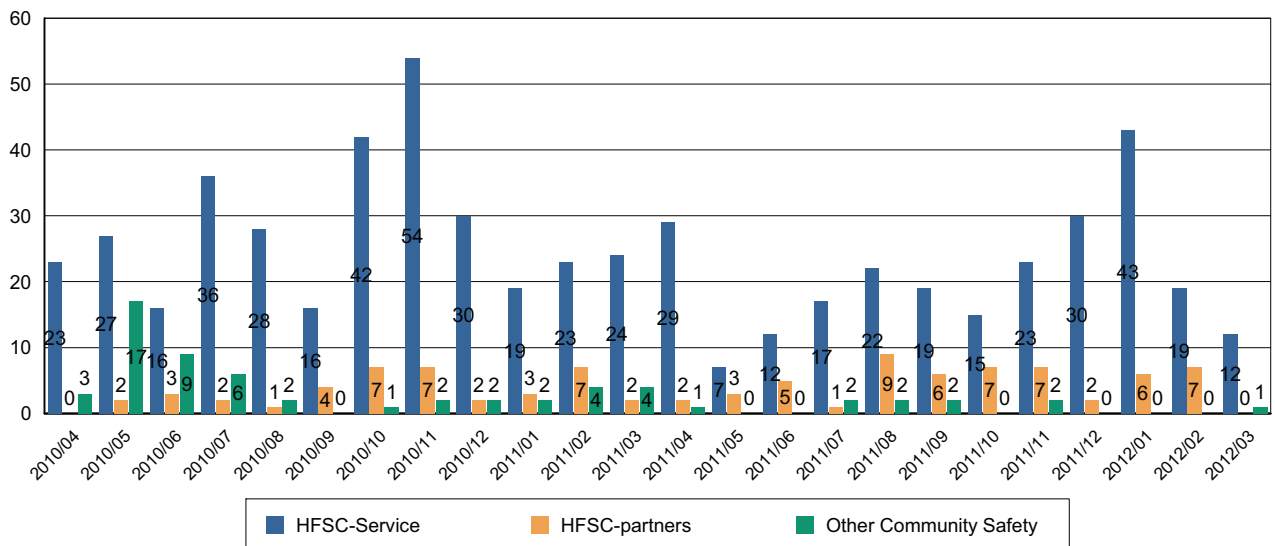
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

April update

Summary Care Record – your emergency care summary

The NHS in England is introducing the Summary Care Record, which will be used by doctors and nurses in the event of unscheduled or emergency care. The record will contain information about any medicines you are taking, allergies you suffer from and any bad reactions to medicines you have had, to ensure those caring for you have enough information to treat you safely. It is already being used successfully in many parts of the country and will affect the whole of the patient population of Wiltshire. More information is below:

People in Wiltshire will receive letters with information and a leaflet about the Summary Care Record from 16th April onwards.

The Summary Care Record can be very useful to health staff – particularly if you are taken ill or have an accident in an area where you do not live. Healthcare staff will be able to check your information so that they know what will be the best way to treat you if, for instance, you are allergic to a particular medicine.

Healthcare staff who can see your Summary Care Record:

- Need to be directly involved in caring for you;
- Need to have a smartcard with a chip and passcode (like a bank card and PIN)
- Will only see the information they need to do their job and
- Will have their details recorded

By law, everyone working for the NHS, or on behalf of the NHS, must respect your confidentiality and keep all information about you secure – and more information about this is contained in the leaflet you will receive.

As a patient you have a choice:

- **Yes I would like a Summary Care Record** – you do not need to do anything when you receive your letter, and a Summary Care Record will be created for you. If you have an accident, or need some emergency or unscheduled healthcare, healthcare staff will ask your permission before they look at your record, except in certain circumstances (for example if you are unconscious).
- **No I do not want a Summary Care Record** – a freepost opt out form will be included with your letter. **This form should be completed, sealed and returned, or alternatively you can hand it into your GP practice.** Additional copies of the opt out form can be picked up from your GP practice or requested from the dedicated NHS Summary Care Record Information line on **0300 123 3020.**

If you feel you would like more information to help you decide, you can telephone the dedicated NHS Summary Care Record Information Line on **0300 123 3020** or visit the website at **www.nhscarerecords.nhs.uk**, where you can find information in other formats and languages.

You can choose not to have a Summary Care Record and you can change your mind at any time by informing your GP practice.

If you are a parent or guardian of a child under 16 then you may wish to discuss this with them – they will automatically receive a Summary Care Record unless you opt them out.

Your Summary Care Record will be created over the next six months from receipt of your letter; if you choose not to have a Summary Care Record then you need to send the opt-out form back within 12 weeks from the date of your letter.

If you do nothing the NHS will assume that you are happy and create a Summary Care Record for you.

NHS Continuing Healthcare

Introduction of deadlines for requests for assessments of eligibility for cases during the period 2004-2012

On 15 March 2012, the Department of Health announced the introduction of deadlines for new cases which require assessment of eligibility for NHS Continuing Healthcare funding.

The deadlines apply to previously un-assessed periods of care, which occurred in the following time periods:

Period	Deadline
1 April 2004 – 30 September 2007	30 September 2012
1 October 2007 – 31 March 2011	30 September 2012
1 April 2011 – 31 March 2012	31 March 2013

If you think that this affects you or a family member, please contact the Continuing Healthcare Team at NHS Wiltshire for further information on how to notify the PCT of a request for assessment of eligibility. This notification should be given within the deadlines above. Some cases may be accepted after the dates outlined above if there are exceptional circumstances for doing so.

Contact the CHC team at NHS Wiltshire on **01380 733865** or **chcoffice@wiltshire.nhs.uk**

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INFORMAL ADULT EDUCATION IN WILTSHIRE

What is Informal Adult Education?

1. Informal adult education (also known as informal adult and/or community learning) refers to courses which are offered as leisure activities and not those which are focused on developing basic skills or qualifications relating to employment.

Why should we be concerned about Informal Adult Education?

2. Informal Adult Education contributes to economic and social well-being in communities. It can help with a variety of objectives including:
 - adult social care
 - health and well-being
 - crime reduction and community safety
 - democratic engagement
 - economic development.

What does Wiltshire Council do?

3. Currently, Wiltshire Council offers informal adult education through public libraries, its Family Learning Team and at Urchfont Manor College (which is due to close in September 2012).

Who else is involved?

4. Other providers who offer informal adult education include Wiltshire College, the Workers' Educational Association and Learning Curve, in addition to which there is a huge range of activities organised by groups and individuals taking place in communities across the county.

Does the council have to provide it?

5. Informal Adult Education is a non-statutory service for a local authority meaning that the council is able to decide the extent of its involvement in the planning and provision of the service.
6. Local Authorities may take a range of roles in relation to informal adult education, including direct delivery, strategic commissioning, shaping the new all age careers service, coordinating with the Work Programme and as key players in Local Enterprise Partnerships.

What does the Government do?

7. The government, through the Department for Business, Industry and Skills (BIS), provides financial support for informal adult education (which it mostly refers to as "community learning"). The government's support for community learning in Wiltshire is much lower than that provided to other comparable local authorities. Government funding to Wiltshire Council currently supports the provision of Family Learning which is focused upon improving the basic skill level of parents to enable them to support their children's learning.

8. BIS is reviewing its strategy to support community learning and is intending to use the public funding subsidy to support access, and progression in its widest sense, especially for people who are disadvantaged.
9. In the 2012/13 BIS will pilot different locally-based 'community learning trust' models to channel funding and lead the planning of local provision in cities, towns and rural settings. If this proves to be effective the model will be rolled out across England to begin full operation from summer 2013. The new trusts are intended to take account of the views of local government, local communities and local business leaders to ensure the purpose and objectives for the budget are implemented in ways that meet local need.

Why are we being asked about Informal Adult Learning now?

10. At its meeting in January, the council's cabinet decided to close Urchfont Manor by the end of September 2012 while recognising that future Adult Education Service provision, including local flexible delivery in line with the BIS proposals, will be determined by cabinet after consultation with service users, area boards, local communities and partners;
11. Wiltshire Council is taking this opportunity to undertake a review of its provision and support of informal adult education across the county.
12. This report seeks the views of the Area Boards on the council's future policy towards informal adult education.
13. The council is establishing a community campus in each community area. These premises could be used to offer accommodation for a variety of activities, including informal adult education.

Options for Consideration

14. Option 1 – Wiltshire Council to take no action in relation to informal adult education

The council does not have to get involved with Informal Adult Education. There are a number of adult education providers which are able to offer activities as and when they wish. Some receive government funding to support their provision while others rely upon payments by participants or support from other sources. The council has no current budget of its own to support informal adult education.

For:

Activities organised by Wiltshire College and other providers will continue
No financial risk to the council

Against:

Unable to seek government funding
Council and communities have little influence over what is offered
No continuation of activities run at Urchfont Manor College

15. Option 2 – Wiltshire Council to be a direct provider of informal adult education.

The council could continue to offer adult education direct to the public on a similar basis as the courses offered at Urchfont Manor College. The council would decide what would be offered, make all the arrangements and promote the courses. Unless a subsidy was available, the full cost would be charged to participants. Activities could be held on a residential basis, utilising suitable residential accommodation in the county, or on a non-residential basis.

For:

The council could use information from communities to decide what to offer
Some courses from Urchfont Manor College could continue in different venues
The council could ensure the quality of activities being provided.

Against:

Financial risk for the council
Depends upon the ability of participants to pay
The council will need to develop a system to organise courses, take bookings, etc.
May be seen as being in competition with other providers

16. Option 3 – Wiltshire Council to facilitate the provision of informal adult education at a local level.

Rather than be the organiser and provider of activities, the council could work through its network of area boards and community area networks to identify the demand for specific informal adult education provision in each community area. The demands will include provision for leisure learning and that needed to reach disadvantaged members of the community. The council could establish partnerships with adult education providers to share this information and meet this demand. Providers would be able to offer activities with reduced risk and in venues to suit the participants.

This approach would require the active involvement of members of the community area networks if it is to be delivered in a affordable way.

For:

Uses expertise and experience of other providers
Little financial risk to the council
Reduced financial risk to providers
Builds upon network of community areas
Providers and council able to bid for BIS funding

Against:

Level of activity may vary from one area to another
Will have to establish system to identify demand
Different providers use different systems

17. Option 4 – Wiltshire Council to coordinate and promote informal adult learning opportunities offered across the county.

Currently, every provider publishes their own prospectus and promotes their activities independently. With the support of education providers, it may be possible to collate this information to provide a single compendium of informal adult education in Wiltshire, both residential and non-residential. Such a publication (available on-line) could not only serve to improve access to informal adult education but may also encourage more education providers who would be able to promote their activities in a cost-effective way.

For:

Single source of information for participants
Joint promotion may increase take-up
Providers able to reach more people
Low cost to providers

Against:

Initial development costs
Difficulty in linking to providers' systems
Willingness of providers to contribute

What do you think?

18. The area board is invited to comment upon the options presented above.
19. The area board is invited to indicate which of the options it would wish to recommend to cabinet.

Next Steps

20. A questionnaire survey is available for completion by service users and members of the public.
21. The cabinet will receive a report in September 2012 on the outcome of the survey, together with the responses from area boards which will inform its decision on the council's strategy for informal adult education.

STEPHANIE DENOVAN
SERVICE DIRECTOR FOR SCHOOLS AND LEARNING

Report Author: Simon Burke
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Unpublished documents relied upon in the production of this report: None

Report to	Salisbury Area Board
Date of Meeting	17 May 2012
Title of Report	Community Benefits achieved through the Planning Process

Purpose of Report

To provide the Area Board with the following:

- An update on the future of R2 policy within the new Core Strategy
- A summary of all Section 106 and Unilateral Agreements entered back to 2004 in the Salisbury Community Area.
- A definitive statement of each Parish Councils situation in relation to R2 monies and how much money is available to them and the deadline for spending this money

1. Background

- 1.1. A request was made by Salisbury Area Board for an update on the money secured through Section 106 agreements and/or Unilateral agreements in the Salisbury Community Area over the last 7 years.
- 1.2. An exercise has recently been carried out to capture all Section 106 agreements in Wiltshire. A Scrutiny Task Group was set up to help monitor the progress made on this work so that the same information can be given to every Area Board. This report provides all the details captured in the Salisbury Community Area.

2. Main Considerations

2.1. What is a Section 106 Agreement?

2.1.1. The definition of a Section 106 Agreement is :

“Section 106 (S106 of the Town and Country Planning Act 1990) allows a local planning authority (LPA) to enter into a legally-binding agreement or planning obligation with a landowner in association with the granting of planning permission. The obligation is termed a Section 106 Agreement.

2.1.2. These agreements are a way of delivering or addressing matters that are necessary to make a development acceptable in planning terms. They are increasingly used to support the provision of services and infrastructure, such as highways, recreational facilities, education, health and affordable housing”.

2.1.3. The Council needs to have robust mechanisms in place to secure funding from developers towards the cost of infrastructure. These mechanisms must be supported by a comprehensive infrastructure planning evidence base, which shows what infrastructure is needed, how much it costs, how it will be funded, and when and how it will be delivered. Presently, the Council uses Section 106 agreements to negotiate developer contributions towards infrastructure from each separate development.

2.1.4. The former Salisbury District Council local plan contained policy R2 which required new residential development to make a contribution towards public open space on each new development granted permission. Similarly policy G2 (ii) of the same local plan states that inter alia new development will avoid “placing an undue burden on existing or proposed services and facilities the existing or proposed local road network or other infrastructure” Through this policy provision for directly related community infrastructure costs of development proposals, appropriate to the scale of that development can be sought. Both Policy R2 and policy G2 have been ‘saved’ as

part of the newly adopted (February 2012) South Wiltshire Core strategy and remain the applicable policies.

2.1.5. The Council will examine each development proposal for its need to contribute to the following community infrastructure requirements and negotiate to secure planning obligations or by means of other appropriate methods to secure the requirements identified. The community infrastructure requirements are:

- Affordable housing
- Education, skill training provision and libraries
- Travel and transport infrastructure
- Community buildings and facilities
- Health care provision and social services
- New or improved open spaces
- Leisure, sport and recreation provision
- Waste management and recycling
- Environmental protection and enhancement
- Information Communication Technology infrastructure
- Art in the community

2.1.6. It is unlawful for the Council to spend Section 106 money on anything which is not in accordance with how it is set out in the specific agreement.

2.1.7. The agreement will specify what the funding will be spent on. It is Wiltshire Councils responsibility to ensure that the funding is spent in the allocated way. With R2 funding, Town and Parish Councils can apply to Wiltshire Council for funding to be spent on particular projects. The Land Adoptions Team are responsible for approving applications, this is detailed further in the report.

2.1.8. Within each agreement there are trigger points for when the money has to be paid to the beneficiary Services. These triggers are often different for each development and are negotiated with the applicants before the agreements are signed. Examples of trigger points could include “payment on completion of the 10th house”, “payment prior to first occupation”, “payment on commencement of development”.

2.1.9. These trigger points are recorded by the s106 Monitoring Officer and actively monitored by the beneficiary services

2.1.10. Prior to February 2012 and the adoption of the South Wiltshire Core strategy a unilateral undertaking was used to obtain R2 monies from developers in the south of Wiltshire. This is a one way agreement or undertaking that is made by the developer of the land that they will pay the council the relevant monies for the off site open space provision immediately planning permission is granted. This differs from a S106 agreement which is a two way agreement between the

council and the developer and signed by both parties. Since the adoption of the South Wiltshire Core strategy the council has asked for monies towards affordable housing for all developments. As the affordable housing monies are larger it would be unreasonable to ask for these immediately upon the grant of planning permission and therefore an agreement (S106) has to be entered into with the developer to provide these at a later date when development starts. Since asking for the affordable housing contributions therefore a legal agreement or Section 106 agreement has been used in South Wiltshire in line with the rest of Authority.

2.2. Future policy for R2

2.2.1. Policy R2 (of the Salisbury District Local Plan) has been saved as part of the adopted South Wiltshire Core Strategy.

2.2.2. For the immediate future, it will continue to be used in Section 106 agreements to secure planning obligations for the provision of new open space and commuted payments towards outdoors sports facilities

2.3. Emerging policy - role of Section 106 Agreements in the future

The latest Government legislation makes it clear that it intends to revise the current system with the introduction of Community Infrastructure Levy (CIL). This will be a new charge based on the principle of providing infrastructure to support development. In other words, it is a system of pooled contributions that can be spent on infrastructure across a wider area, whereas Section 106 contributions will in future be limited to site specific infrastructure and affordable housing. In time, the current use of Section 106 agreements to collect pooled contributions will be limited because CIL is the Government's preferred mechanism in this regard. From April 2014, in line with legislation, local authorities will be restricted on the amount of pooled contributions they can collect through Section 106 Agreements, as such Wiltshire Council intends to become a CIL Charging Authority before this point.

2.3.1. The Council's approach to delivering infrastructure in the future is set out in Core Policy 3 of the draft Wiltshire Core Strategy (Wiltshire Core Strategy Pre-Submission Document, February 2012). Core Policy 3 states that "*Upon adoption of the CIL Charging Schedule, CIL will be used to pool developer contributions towards a wide range of new and improved infrastructure necessary to deliver new development*". The policy also recognises that Section 106 Agreements may still play a role in securing contributions directly related to specific developments, although there can be no double charging for infrastructure through both CIL and Section 106 Agreements.

- 2.3.2. An Infrastructure Delivery Plan has been prepared alongside the Core Strategy to inform the infrastructure requirements of new development planned for Wiltshire. This forms the basis on which Wiltshire Council can move forward on the preparation of CIL, which is programmed to be in place July 2013. While CIL is being developed Section 106 Agreements will continue to be used.

3. Section 106 Agreements and Unilateral Agreements in the Salisbury Community Area

- 3.1.1. Appendix 1 sets out all of the Section 106 agreements and Unilateral agreements in the Salisbury Community Area secured in the last 7 years.
- 3.1.2. The table shows all of the agreements which have secured financial obligations along with the details of where the funding has been sought and how much has been negotiated.
- 3.1.3. The update position/comment shows some more details about the current situation. This will show where funding has been spent and where funding is still available. There are some agreements where further investigation is taking place to confirm the receipt or spending of funds.

4. Access to funding

- 4.1.1. All Section 106 Agreements specify how the financial contributions should be spent.
- 4.1.2. The Land Adoptions team are responsible for the allocation of money obtained specifically for public open space, are in the process of contacting all Town and Parish Councils to notify them of any unspent money. Any enquiries relating to this should be sent to landadoptions@wiltshire.gov.uk or contact Stuart Harper from the Land Adoptions team on 01380 734682. Funding secured via a commuted sum will be fed into the budgets for ongoing maintenance of sites.
- 4.1.3. Funding for Affordable Housing is ring fenced for the provision of affordable homes to meet demonstrable need. However, in some instances, there has been a need to review some of the Section 106 obligations on affordable housing due to market conditions and scheme viability issues. In these cases it is likely that any financial contribution could be negated.
- 4.1.4. Education contributions are discussed and agreed with all parties throughout the planning process and any funding will have been set for specified projects relating to the development.

4.1.5. The majority of highways contributions are very specific and funding is allocated to particular projects. In some cases, contributions are secured towards outcomes where the project(s) are less well defined, and which offer the Council some limited discretion over how the contribution may be spent. These are normally in towns where overarching transport strategies already exist and it is intended to involve the Community Area Transport Groups (CATG) in helping to decide priorities.

5. Environmental & Community Implications

5.1.1. There are no Environmental and Community Implications

6. Financial Implications

6.1.1. Section 106 money must be spent in line with Section 106 Agreement and cannot be used for other projects not related to the development.

7. Legal Implications

7.1.1. There are no specific Legal implications related to this report.

8. HR Implications

8.1.1. There are no specific HR implications related to this report.

9. Equality and Inclusion Implications

9.1.1. There are no specific Equality and Inclusion implications.

10. Officer Recommendations

10.1.1. There are no officer recommendations.

Appendices	Appendix 1 – Summary of Section 106 Agreements in the Salisbury Community Area.
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No unpublished documents have been relied upon in the preparation of this report.

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APPENDIX 1

Application No	Site Address	Parish	Date of Agreement	Open Space Requirement	Open Space Amount Received	Education Due Requirements	Education Amount Received	Affordable Housing Requirement	Affordable Housing Received	Public Art Requirement	Public Art Amount Received	Highways Requirement	Highways Amount Received	Waste & Recycling Requirement	Waste & Recycling Amount	TOTAL NEGOTIATED	TOTAL RECEIVED	Update position/Comment
2003/2656	12 Devizes Road Salisbury	Salisbury City Council	07/04/04	£716.00	£716.00											£716.00	£716.00	£737.53 funds available
2004/00466	32 Middleton Road Salisbury	Salisbury City Council	22/06/04	£2,864.00	£2,864.00											£2,864.00	£2,864.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/0116	land at Telford Road Churchfields	Salisbury City Council	08/09/04									£5,000.00	£5,000.00			£5,000.00	£5,000.00	Spent on Connect2 project - path along Churchfields Road.
2004/0350	6-7 Queen Street, Salisbury	Salisbury City Council	02/04/04	£3,213.00	£3,213.00											£3,213.00	£3,213.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/0393	Land adj 148 Bourverie Avenue, Harnham	Salisbury City Council	18/04/04	£2,091.21	£2,091.21											£2,091.21	£2,091.21	£2440.68 funds available
2004/1011	Land adj 8 Gorringe Road Salisbury	Salisbury City Council	28/08/04	£1,573.00	£1,573.00											£1,573.00	£1,573.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/1032	9 Gorringe Road, Salisbury	Salisbury City Council	01/07/04	£1,125.00	£1,125.00											£1,125.00	£1,125.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/1239	Land at Petersfinger Road Salisbury (for use as park & ride site)	Salisbury City Council	06/03/06									£445,000.00	£532,964.00			£445,000.00	£532,964.00	Highways - confirmation original sum of £445000 plus indexation - totals £532,964 has been paid and spent
2004/1317	Land to rear of 12 Tollgate Road, Salisbury	Salisbury City Council	04/08/04	£1,578.00	£1,578.00											£1,578.00	£1,578.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/1572	16 Empire Road, Salisbury	Salisbury City Council	17/09/04	£735.00	£735.00											£735.00	£735.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/1596	32 Queen Alexandra Road, Salisbury	Salisbury City Council	02/09/04	£1,940.00	£1,940.00											£1,940.00	£1,940.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/1716	22 Endless Street, Salisbury	Salisbury City Council	17/09/04	£1,889.00	£1,889.00											£1,889.00	£1,889.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/1732	1 Parsonage Close Stratford-Sub-Castle	Salisbury City Council	27/10/04	£700.00	£700.00											£700.00	£700.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/1802	48-54 Milford Street, Salisbury	Salisbury City Council	12/10/04	£3,043.00	£3,043.00											£3,043.00	£3,043.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/1953	44 Manor Road Salisbury	Salisbury City Council	25/02/05	£23,373.00	£23,373.00											£23,373.00	£23,373.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/2026	33 Burforord Avenue Salisbury	Salisbury City Council	12/02/04	£1,099.00	£1,099.00											£1,099.00	£1,099.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available

Application No	Site Address	Parish	Date of Agreement	Open Space Requirement	Open Space Amount Received	Education Due Requirements	Education Amount Received	Affordable Housing Requirement	Affordable Housing Received	Public Art Requirement	Public Art Amount Received	Highways Requirement	Highways Amount Received	Waste & Recycling Requirement	Waste & Recycling Amount	TOTAL NEGOTIATED	TOTAL RECEIVED	Update position/Comment
2004/2063	52-54 Endless Street, Salisbury	Salisbury City Council	08/11/04	£10,805.00	£10,805.00											£10,805.00	£10,805.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/2068	38 Pembroke Road, Salisbury	Salisbury City Council	09/11/04	£1,801.00	£1,801.00											£1,801.00	£1,801.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/2078	Rear of 12 Tollgate Road, Salisbury	Salisbury City Council	25/10/04	£5,820.00	£5,820.00											£5,820.00	£5,820.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/2310	7 Cedar Close, Bemerton Heath	Salisbury City Council	06/05/05	£1,573.00	£1,573.00											£1,573.00	£1,573.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/2324	189 Devizes Road, Salisbury	Salisbury City Council	06/11/04	£735.00	£735.00											£735.00	£735.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/2353	60 York Road Salisbury	Salisbury City Council	17/11/04	£700.00	£700.00											£700.00	£700.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/2416	Barley Mow, 71 Greencroft Street, Salisbury	Salisbury City Council	29/12/04	£1,573.00	£1,573.00											£1,573.00	£1,573.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/2439	60 Bedwin Street Salisbury	Salisbury City Council	10/01/05	£1,848.00	£1,848.00											£1,848.00	£1,848.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2004/2445	8 Coldharbour Lane, Salisbury	Salisbury City Council	07/03/05	£11,788.00	£11,788.00											£11,788.00	£11,788.00	£9144.23 allocated to Broken Bridges, 2643.77 available
2004/2495	67 - 69 New Street Salisbury	Salisbury City Council	15/08/04	£1,154.00	£1,154.00											£1,154.00	£1,154.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/2643	25 Gorringe Road, Salisbury	Salisbury City Council	11/02/05	£1,470.00	£1,470.00											£1,470.00	£1,470.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2004/2709	Adj Tollgate Inn Public House Tollgate Road, Salisbury	Salisbury City Council	01/02/05	£4,396.00	£4,396.00											£4,396.00	£4,396.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2005/0075	Third floor (rear of) 33, Castle Street, Salisbury	Salisbury City Council	11/03/05	£735.00	£735.00											£735.00	£735.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/0196	27-29 Middleton Road, Salisbury	Salisbury City Council	17/03/05	£5,880.00	£5,880.00											£5,880.00	£5,880.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/0427	20 North Street Salisbury	Salisbury City Council	22/04/05	£10,787.00	£10,787.00											£10,787.00	£10,787.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/0478	16B Stanley Little Road Salisbury	Salisbury City Council	23/03/05	£1,099.00	£1,099.00											£1,099.00	£1,099.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available

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2005/0539	79 Escourt Road, Salisbury	Salisbury City Council	06/06/05	£735.00	£735.00											£735.00	£735.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/0551	71 - 73 Fisherton Street	Salisbury City Council	07/10/05	£2,198.00	£2,198.00											£2,198.00	£2,198.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/0605	60 Queen Alexandra Road Salisbury	Salisbury City Council	10/10/05	£700.00	£700.00											£700.00	£700.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2005/0694	48 - 52 Silver Street Salisbury	Salisbury City Council	07/10/05	£3,696.00	£3,696.00											£3,696.00	£3,696.00	£2030 released on 26.03.2009 for play equipment at Victoria Park and subsequently spent, £1666 still available
2005/0764	Ground floor 112 Milford Hill Salisbury	Salisbury City Council	06/05/05	£700.00	£700.00											£700.00	£700.00	£829 funds available
2005/0768	Anchor House Netherhampton Road	Salisbury City Council	24/03/06	£1,546.00	£1,546.00											£1,546.00	£1,546.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/0771	Fisherton Mill Fisherton Street	Salisbury City Council	26/04/05	£1,848.00	£1,848.00											£1,848.00	£1,848.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/0870	The Garage, Harnham	Salisbury City Council	14/06/05	£3,146.00	£3,146.00											£3,146.00	£3,146.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/0874	Rear of 10 - 12 St Pauls Road	Salisbury City Council	21/10/05	£1,498.00	£1,498.00											£1,498.00	£1,498.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/0971	36 Fowlers Road Salisbury	Salisbury City Council	23/06/05	£5,096.00	£5,096.00											£5,096.00	£5,096.00	£5260.05 funds available
2005/1061	87 Milford Hill Salisbury	Salisbury City Council	25/10/05	£3,199.00	£3,199.00											£3,199.00	£3,199.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/1073	Land adj 13 Moberly Road Salisbury	Salisbury City Council	14/06/05	£1,848.00	£1,848.00											£1,848.00	£1,848.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/1328	51 Hulse Road	Salisbury City Council	24/10/05	£1,498.00	£1,498.00											£1,498.00	£1,498.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/1351	2 Meadow Road Salisbury	Salisbury City Council	03/08/05	£700.00	£700.00											£700.00	£700.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/1518	2 & 2A Clifton Road	Salisbury City Council	27/09/05	£723.00	£723.00											£723.00	£723.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/1546	Corner of Wilton Road & Devizes Road Salisbury	Salisbury City Council	13/10/05	£12,474.00	£12,474.00	£30,247.00	£30,247.00									£42,721.00	£42,721.00	Funds spent, no funds available
2005/1621	75 Wilton Road	Salisbury City Council	21/10/05	£1,134.00	£1,134.00											£1,134.00	£1,134.00	£1292 funds available

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2005/1762	104 Devides Road	Salisbury City Council	17/02/06	£759.00	£759.00											£759.00	£759.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/1763	Studio rear of 20 Water Road	Salisbury City Council	09/11/05	£1,191.00	£1,191.00											£1,191.00	£1,191.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/1781	East side of Waterloo Road, Salisbury SP1 2JX	Salisbury	29/09/06	£46,868.00	£34,626.21	£32,400.00	£32,400.00					£7,500.00	£7,500.00	£2,227.00	£2,429.00	£88,995.00	£76,955.21	Highways confirm money used for traffic regulation orders and associated works - Amenity & Fleet had £17137 for Maintenance of the Adopted Play Area upon transfer. The off site contribution figure £27174 is noted to have been allocated to Broken Bridges Nature Reserve
2005/1879	53 Winchester Street	Salisbury City Council	20/02/06	£735.00	£735.00											£735.00	£735.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/1884	Car park adj Toll Gate Public House	Salisbury City Council	01/11/05	£6,184.00	£6,184.00											£6,184.00	£6,184.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/2298	20 Burford Road	Salisbury City Council	21/12/05	£1,623.00	£1,623.00											£1,623.00	£1,623.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/2345	51 Hulse Road	Salisbury City Council	09/03/06	£409.60	£409.60											£409.60	£409.60	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/2357	2 Coronation Road Salisbury	Salisbury City Council	30/01/06	£723.00	£723.00											£723.00	£723.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2005/2541	The Old Bell Inn St Ann Street	Salisbury City Council	09/03/06	£4,898.00	£4,898.00											£4,898.00	£4,898.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2006/0203	22 Endless Street Salisbury	Salisbury City Council	10/02/06	£93.00	£93.00											£93.00	£93.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2006/0324	21A Wilton Road Salisbury	Salisbury City Council	14/03/06	£723.00	£723.00											£723.00	£723.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2006/0449	71 Devides Road	Salisbury City Council	24/04/06	£1,446.00	£1,446.00											£1,446.00	£1,446.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2006/0619	3 Bishopsdown Cottages	Salisbury City Council	23/08/06	£2,268.00	£2,268.00											£2,268.00	£2,268.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2006/0794	27 Devides Road	Salisbury City Council	25/08/06	£723.00	£723.00											£723.00	£723.00	£812 fund available when trigger is met - trigger is commencement of development. Work being undertaken to confirm whether the site has been commenced.
2006/0832	Kennet Lodge Wilton Road	Salisbury City Council	25/08/06	£723.00	£723.00											£723.00	£723.00	£792 available

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2006/0870	31 Middleton Road Salisbury	Salisbury City Council	22/08/06	£8,676.00	£8,676.00											£8,676.00	£8,676.00	£6586 allocated to Broken Bridges, £2090 fund available
2006/1044	24 Winding way Salisbury	Salisbury City Council	07/06/08	£1,134.00	£1,134.00											£1,134.00	£1,134.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2006/1054	1 George Street	Salisbury City Council	15/07/06	£723.00	£723.00											£723.00	£723.00	£723 available
2006/1358	92 - 94 Fisherton Street	Salisbury City Council	30/08/06	£739.74	£739.74											£739.74	£739.74	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2006/1403	3 Canadian Avenue Salisbury	Salisbury City Council	22/07/06	£1,583.02	£1,583.02											£1,583.02	£1,583.02	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2006/1437	St Martins Church Hall Salisbury	Salisbury City Council	11/12/06	£10,452.42	£10,452.42											£10,452.42	£10,452.42	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2006/1478	4 Charles Street	Salisbury City Council	09/08/06	£739.74	£739.74											£739.74	£739.74	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2006/1521	Former Booker Wholesale Warehouse Lower Street	Salisbury City Council	24/08/07	£26,704.26	£26,704.00	£62,232.00	£54,954.87					£0.00	£0.00			£88,936.26	£81,658.87	agreement 24.08.2007 states the Owner disputes the need to provide Transport Contribution but will do so if it agrees in writing as directed by planning inspector. The Appeal decision does not require payment of the Transport Contribution. - £15539 available funds R2 which expire 20.06.2012
2006/1598	Rear of 45 Queen Alexandra Road Salisbury	Salisbury City Council	08/01/07	£56,459.47	£10,000.00							£14,500.00	£14,500.00	£2,420.00	£2,420.00	£73,379.47	£26,920.00	POS £10,000 received is community contribution received 28.11.2007. Off site contribution £32085 has been allocated to broken Bridges Nature Reserve. Highways confirm money spent
2006/1670	35 - 37 Hartington Road	Salisbury City Council	03/09/06	£1,161.38	£1,161.38											£1,161.38	£1,161.38	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2006/1748	390 - 400 Devizes Road Salisbury	Salisbury City Council	20/10/06	£1,952.00	£1,952.00											£1,952.00	£1,952.00	£2180.26 funds available - expires 12.11.2012
2006/2075	30 Middleton Road	Salisbury City Council	30/10/06	£739.74	£739.74											£739.74	£739.74	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2006/2083	11 Gorringe Road Salisbury	Salisbury City Council	15/11/06	£1,161.38	£1,161.38											£1,161.38	£1,161.38	£1289.21 expired funds
2006/2128	10 Clifton Road Salisbury	Salisbury City Council	11/12/06	£739.74	£739.74											£739.74	£739.74	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2006/2216	5 Ashkley Road Salisbury	Salisbury City Council	04/12/06	£776.73	£776.73											£776.73	£776.73	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2006/2336	Land at St Edmunds House, School Lane, Salisbury	Salisbury City Council	23/10/07	£4,438.44	£4,438.44											£4,438.44	£4,438.44	£4687 funds available expires 22.10.2012

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2006/2535	40 George Street Salisbury	Salisbury City Council	13/06/07	£739.74	£739.74											£739.74	£739.74	
2006/2640	32 York Road Salisbury	Salisbury City Council	08/01/07	£739.74	£739.74											£739.74	£739.74	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2006/2644	7 York Road Salisbury	Salisbury City Council	12/03/07	£1,006.07	£1,006.07											£1,006.07	£1,006.07	£1006.07 funds available - commenced 27/03/2008
2007/0127	Land West Old Castle House Old Castle Road	Salisbury City Council	18/02/07	£2,050.00	£2,050.00											£2,050.00	£2,050.00	£2098 funds available - expires 11.02.2014
2007/0218	Kennet Lodge Wilton Road	Salisbury City Council	03/04/07	£460.45	£460.45											£460.45	£460.45	£478 funds available- expires 25.02.2013
2007/0350	3 York Road	Salisbury City Council	09/03/07	£1,553.46	£1,553.46											£1,553.46	£1,553.46	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2007/0581	Audley House, 97 Crane Street, Salisbury	Salisbury City Council	16/04/07	£2,744.00	£2,744.00											£2,744.00	£2,744.00	£1345 funds available - expires 16.04.2012
2007/0729	102 Devizes Road Salisbury	Salisbury City Council	14/06/07	£739.74	£739.74											£739.74	£739.74	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2007/0736	21 Fowlers Road Salisbury	Salisbury City Council	14/06/07	£739.74	£739.74											£739.74	£739.74	£1345 funds available - expires 14.06.2012
2007/0808	Rainbows, 57 Estcourt Road, Salisbury	Salisbury City Council	11/06/07	£1,616.38	£1,616.38											£1,616.38	£1,616.38	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2007/0832	120 Fisherton Street, Salisbury	Salisbury City Council	04/11/10	£23,694.30	£23,694.30									£2,545.05	£2,545.05	£26,239.35	£26,239.35	£2293 funds available - expires 31.10.2012
2007/0907	37 Sunnynhill Road Salisbury	Salisbury City Council	02/08/07	£2,143.50	£2,143.50											£2,143.50	£2,143.50	£1632.84 funds available - expires 07.08.2013
2007/0932	19 Manor Road Salisbury	Salisbury City Council	30/05/07	£1,161.38	£1,161.38											£1,161.38	£1,161.38	£452.55 funds available - expires 05.10.2012
2007/0961	42 Bourne Avenue Salisbury	Salisbury City Council	23/08/07	£1,662.17	£1,662.17											£1,662.17	£1,662.17	£901.66 funds available - expires 23.08.2012
2007/1404	67 New Street, Salisbury	Salisbury City Council	03/10/07	£773.00	£773.00											£773.00	£773.00	£821.29 funds available - expires 03.10.2012
2007/1500	177 - 179 Wilton Road Salisbury	Salisbury City Council	27/09/07	£3,092.00	£3,092.00											£3,092.00	£3,092.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2007/1561	43 ashley Road Salisbury	Salisbury City Council	10/04/08	£7,839.00	£7,839.00											£7,839.00	£7,839.00	£7987.49 funds spent
2007/1564	50 Upper Street Salisbury	Salisbury City Council	21/09/07	£773.00	£773.00											£773.00	£773.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2007/1671	15 - 17 Middleton Road Salisbury	Salisbury City Council	09/11/07	£9,276.00	£9,276.00											£9,276.00	£9,276.00	£9741.63 funds available when trigger met - not commenced
2007/1773	40 Wilton Road Salisbury	Salisbury City Council	26/10/07	£7,284.00	£7,284.00											£7,284.00	£7,284.00	District Council records confirm funding spent prior to creation of Unitary Authority, therefore no funding available
2007/1785	Conquered Moom Public House Woodside Road	Salisbury City Council	16/01/09	£37,845.80	£20,000.00									£1,115.00	£1,115.00	£38,960.80	£21,115.00	£20,000 available funds - expires 28.04.2014

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2007/1875	83 - 85 Crane Street Salisbury	Salisbury City Council	07/10/07	£1,987.00	£1,987.00											£1,987.00	£1,987.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2007/2020	47 Wyndham Road Salisbury	Salisbury City Council	28/11/07	£1,214.00	£1,214.00											£1,214.00	£1,214.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2007/2029	94 Devizes Road Salisbury	Salisbury City Council	28/11/07	£773.00	£773.00											£773.00	£773.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2007/2036	50 Meadow Road Salisbury	Salisbury City Council	15/01/08	£2,317.00	£2,317.00											£2,317.00	£2,317.00	£2317 available. Not commenced 03/07/2008
2007/2104	42 Bourne Avenue, Salisbury	Salisbury City Council	10/02/07	£1,654.00	£0.00											£1,654.00	£0.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2007/2105	Land adj The Gey Fisher Public House, Ayleswade Road, Salisbury	Salisbury City Council	22/05/08	£9,712.00	£0.00							£4,000.00	£0.00			£13,712.00	£0.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2007/2285	6 - 8 Castle Street Salisbury	Salisbury City Council	10/01/08	£1,546.00	£1,546.00											£1,546.00	£1,546.00	£1617.28 funds available - expires 03.01.2012
2007/2311	Land at 199 Devizes road Salisbury	Salisbury City Council	24/11/07	£773.00	£773.00											£773.00	£773.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2007/2361	91 Castle Road Salisbury	Salisbury City Council	29/01/08	£1,214.00	£1,214.00											£1,214.00	£1,214.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2007/2478	The Deaf Centre Love Lane	Salisbury City Council	05/02/08	£5,098.00	£5,098.00											£5,098.00	£5,098.00	£4339.67 available - expires 05.02.2013
2008/0081	1 Brown Street Salisbury	Salisbury City Council	14/02/08	£733.00	£733.00											£733.00	£733.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2008/0192	139 Fisherton Street Salisbury	Salisbury City Council	27/03/08	£3,553.00	£3,553.00											£3,553.00	£3,553.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2008/0196	13 Brown Street Salisbury	Salisbury City Council	14/03/08	£12,980.10	£12,980.10											£12,980.10	£12,980.10	£12779.70 funds available when trigger is met - BC have no application - arrange site visit to establish of development has commenced
2008/0271	Land at The Butt of Ale Public House Sunnyhill Road	Salisbury City Council	23/04/08	£3,473.40	£3,473.30											£3,473.40	£3,473.30	£910.36 funds available - expires 23.04.2013
2008/0273	Chatham Close Salisbury	Salisbury City Council	31/03/09	£34,876.00	£34,876.00	£68,136.00	£68,136.00									£103,012.00	£103,012.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2008/0334	Land at 48 Meadow Road Salisbury	Salisbury City Council	05/03/08	£1,623.30	£1,623.30											£1,623.30	£1,623.30	£1597.52 spent funds
2008/0449	54 George Street Salisbury	Salisbury City Council	28/04/08	£811.65	£811.65											£811.65	£811.65	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation

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2008/0460	2 St Thomas Square	Salisbury City Council	19/05/08	£811.65	£811.65											£811.65	£811.65	£794 funds available when trigger met. BC have no application. Arrange site visit to establish if development has commenced
2008/0511	188 Devizes Road Salisbury	Salisbury City Council	28/04/08	£773.00	£773.00											£773.00	£773.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2008/0715	13 Parsonage Green, Salisbury	Salisbury City Council	20/06/08	£1,274.70	£1,274.70											£1,274.70	£1,274.70	£1242 funds available - expires 31.07.2013
2008/0740	Vale House 44 St Ann Street	Salisbury City Council	05/06/08	£2,041.00	£2,041.00											£2,041.00	£2,041.00	£905 funds available - expires 01.02.2013
2008/0764	Adj 1 & 2 Festival Crescent	Salisbury City Council	10/08/08	£1,736.70	£1,736.70											£1,736.70	£1,736.70	£1687 funds available when trigger met. BC have record of application. Arrange site visit to establish if development has commenced
2008/0834	177 & 170 Wilton Road, Salisbury	Salisbury City Council	16/07/08	£322.00	£322.00											£322.00	£322.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2008/0955	Rear 166 Coombe Road Salisbury	Salisbury City Council	16/07/08	£1,736.70	£1,736.70											£1,736.70	£1,736.70	£1736 funds available - expires 13.12.2016
2008/1459	13 York Road Salisbury	Salisbury City Council	01/12/08	£1,274.70	£1,274.70											£1,274.70	£1,274.70	£496 funds available
2008/1563	132 Castle Street Salisbury	Salisbury City Council	22/01/08	£1,612.00	£1,612.00											£1,612.00	£1,612.00	£1622 funds available when trigger is met. BC have no application. Arrange site visit to establish if development has commenced
2008/1615	Pirbright, Kingsland Road	Salisbury City Council	10/11/08	£1,566.60	£1,566.60											£1,566.60	£1,566.60	£57 funds available
2008/1623	87 Milford Hill Salisbury	Salisbury City Council	20/11/08	£846.30	£846.30											£846.30	£846.30	£812 funds available - expires 15.01.2014
2008/1967	2 Pinewood Close Salisbury	Salisbury City Council	16/01/09	£806.00	£806.00											£806.00	£806.00	£806 funds available when trigger met. BC have no record of application. Arrange site visit to establish if development has commenced
2009/0012	44 Hollows Close Salisbury	Salisbury City Council	09/03/09	£1,726.00	£1,726.00											£1,726.00	£1,726.00	£1812 funds available
2009/0192	Land rear of 187 - 189 Devizes Road Salisbury	Salisbury City Council	10/03/09	£1,266.00	£1,266.00											£1,266.00	£1,266.00	£1329 funds available when trigger met - not commenced
2009/0210	11A Fisherton Street Salisbury	Salisbury City Council	30/04/09	£806.00	£806.00											£806.00	£806.00	£846 funds available when trigger met. BC confirm no application found. Arrange site visit to establish if development has commenced
2009/0384	27 Middleton Road Salisbury	Salisbury City Council	27/07/09	£1,612.00	£1,612.00											£1,612.00	£1,612.00	£1692 funds available - expires 07.10.2014
2009/0740	86 - 92 Brown Street, Salisbury	Salisbury City Council	20/07/09	£7,710.00	£0.00											£7,710.00	£0.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation
2009/1347	50 Upper Street	Salisbury City Council	14/10/09	£806.00	£806.00											£806.00	£806.00	£846 funds available - expires 14.10.2014
2009/1473	5 Belle Vue Road	Salisbury City Council	05/01/10	£806.00	£806.00											£806.00	£806.00	£806 funds available when trigger met. BC confirm no application found. Arrange site visit to establish if development has commenced
2009/1539	78 St Mark's Avenue	Salisbury City Council	10/05/10	£7,307.35	£7,307.00											£7,307.35	£7,307.00	District Council records indicate no money recorded prior to Unitary authority, this is currently under investigation

Application No	Site Address	Parish	Date of Agreement	Open Space Requirement	Open Space Amount Received	Education Due Requirements	Education Amount Received	Affordable Housing Requirement	Affordable Housing Received	Public Art Requirement	Public Art Amount Received	Highways Requirement	Highways Amount Received	Waste & Recycling Requirement	Waste & Recycling Amount	TOTAL NEGOTIATED	TOTAL RECEIVED	Update position/Comment
2009/1541	Downton Road, Rowbarrow, Salisbury	Salisbury City Council	25/02/10	£238,204.00	£120,388.00							£44,245.00	£44,245.00			£282,449.00	£164,633.00	Highways confirm money used for Downton Road bus lane - further checks on trigger points required
2009/1935	Loders House Endless Street	Salisbury City Council	21/04/10	£1,612.00	£1,612.00											£1,612.00	£1,612.00	£1612 funds available - expires 22.05.2016
2009/1964	51 & 53 Escourt Road	Salisbury City Council	25/01/10	£1,612.00	£1,612.00											£1,612.00	£1,612.00	Records indicate no money received - under investigation
2010/0259	11 St Nicholas Road	Salisbury City Council	06/04/10	£806.00	£806.00											£806.00	£806.00	Records indicate no money received - under investigation
2010/0424	Moose Hall, Devizes Road, Salisbury, Wiltshire	Salisbury City Council	24/10/10	£5,077.80	£5,077.80											£5,077.80	£5,077.80	£4836 funds available
2010/0438	2 Tollgate Road Salisbury	Salisbury City Council	01/03/11	£4,604.00	£4,834.20											£4,604.00	£4,834.20	Records indicate no money received - under investigation
2010/0956	95 Crane Street, Salisbury,	Salisbury City Council	09/11/10	£1,266.00	£1,266.00											£1,266.00	£1,266.00	£1266 funds available - expires 18.01.2017
2010/1158	7 Orchard Road, Salisbury	Salisbury City Council	29/09/10	£811.65	£811.65											£811.65	£811.65	£806 funds available
2010/1265	74A - 76A Castle Road Salisbury	Salisbury City Council	31/01/12	£17,146.00	£0.00	£36,771.00	£0.00							£1,331.00	£0.00	£55,248.00	£0.00	site visit arranged for 04.08.2012
2010/1343	10 St Pauls Road Salisbury	Salisbury City Council	26/10/10	£811.65	£811.65											£811.65	£811.65	Records indicate no money received - under investigation
2010/1454	Land at 85 Wain-A-Long Road, Salisbury	Salisbury City Council	23/11/10	£1,266.00	£1,266.00											£1,266.00	£1,266.00	£633 funds available when trigger met - not commenced
2010/1461	Land adjacent to 24 Kent Road, Salisbury	Salisbury City Council	29/11/10	£2,532.00	£2,532.00											£2,532.00	£2,532.00	£2532 funds available - expires 01.03.2017
2010/1579	19a Milford Street Salisbury	Salisbury City Council	17/12/10	£806.00	£806.00											£806.00	£806.00	£806 funds available when trigger met - not commenced
2010/1594	Land adj 18 Folkestone Road, Salisbury	Salisbury City Council	24/11/10	£1,266.00	£1,266.00											£1,266.00	£1,266.00	Records indicate no money received - under investigation
2010/1878	7 Marlborough Road Salisbury	Salisbury City Council	15/01/11	£1,266.00	£1,266.00											£1,266.00	£1,266.00	£1266 funds available - expires 03.01.2017
2010/1887	Land at 194 Castle Street Salisbury 159 - 161 & 169 Fisherton Street Salisbury	Salisbury City Council	28/12/11	£12,428.00	£0.00											£12,428.00	£0.00	site visit arranged for 06.07.2012
2011/0046	11 / 11B York Road Salisbury	Salisbury City Council	24/11/11	£16,344.00	£0.00	£36,771.00	£0.00									£53,115.00	£0.00	site visit arranged 02.06.2012 - trigger is prior to commencement of development
2011/0277	45 Western Way Salisbury	Salisbury City Council	12/09/11	£15,534.00	£0.00											£15,534.00	£0.00	site visit arranged for 01.09.2012 - trigger is prior to commencement of development
2011/0303	Ol Nor Marina Road	Salisbury City Council	23/05/11	£806.00	£806.00											£806.00	£806.00	£906 funds available - expires 12.02.2017
2011/0314	Land at 120 Fisherton Street	Salisbury City Council	03/05/11	£1,266.00	£1,266.00											£1,266.00	£1,266.00	£1266 funds available when trigger met - not commenced
2011/0338	35 York Road Salisbury	Salisbury City Council	21/06/11	£1,726.00	£1,726.00											£1,726.00	£1,726.00	£1726 funds available - expires 20.03.2017
2011/0642	111 Wilton Road, Salisbury, Wiltshire	Salisbury City Council	12/09/11	£2,418.00	£2,418.00											£2,418.00	£2,418.00	£2418 funds available - expires 05.03.2017
2011/0831	77B Estcourt Road Salisbury	Salisbury City Council	03/08/11	£806.00	£806.00											£806.00	£806.00	£806 funds available - expires 12.02.2017
2011/1019	32 Winchester Street Salisbury	Salisbury City Council	26/08/11	£2,129.00	£2,129.00											£2,129.00	£2,129.00	£2129 funds available when trigger met - not commenced
2011/1042	40 Rolleston Street Salisbury	Salisbury City Council	08/12/11	£2,532.00	£2,532.00											£2,532.00	£2,532.00	£2532 funds available when trigger met. not commenced
2011/1084	28 St Edmunds Church Street	Salisbury City Council	10/08/11	£1,266.00	£1,266.00											£1,266.00	£1,266.00	£1266 funds available.
2011/1106			12/10/11	£7,710.00	£7,710.00											£7,710.00	£7,710.00	£7710 funds available when trigger met - not commenced

Application No	Site Address	Parish	Date of Agreement	Open Space Requirement	Open Space Amount Received	Education Due Requirements	Education Amount Received	Affordable Housing Requirement	Affordable Housing Received	Public Art Requirement	Public Art Amount Received	Highways Requirement	Highways Amount Received	Waste & Recycling Requirement	Waste & Recycling Amount	TOTAL NEGOTIATED	TOTAL RECEIVED	Update position/Comment
2011/1153	Land at Overhouse The Avenue Tisbury	Salisbury City Council	18/10/11	£1,266.00	£1,266.00											£1,266.00	£1,266.00	£1266 funds available when trigger met - not commenced
2011/1453	Kirkee, Gomeldon Road Salisbury	Salisbury City Council	14/11/11	£1,812.30	£1,812.30											£1,812.30	£1,812.30	£1726 funds available when trigger met - not commenced
2011/1556	Steynings House, Summerlock Approach Salisbury	Salisbury City Council	25/11/11	£11,394.00	£11,394.00											£11,394.00	£11,394.00	£11394 funds available when trigger met - not commenced
2011/1614	183 Wilton Road Salisbury	Salisbury City Council	15/02/12	£1,612.00	£1,612.00			£15,155.00								£16,767.00	£1,612.00	£1612 funds available.
2011/1785	29 Kelsey Road Salisbury	Salisbury City Council	17/01/12	£1,266.00	£1,266.00											£1,266.00	£1,266.00	£1266 funds available when trigger met - not commenced

Agenda Item 13

Update for Salisbury Area Board

Update from	Salisbury Shadow COB
Date of Area Board Meeting	17 th May 2012

Overview

The shadow COB has been meeting monthly to develop the campus proposal at the Five Rivers site. The COB discussed the location of the campus and although concerns over the location have been raised, the COB started to work with transport providers to ensure adequate access to the site.

The COB has recently undertaken several consultation days to gain wider views on the campus. The first two days (Tuesday and Saturday) were held in the Market Square where representatives from the Shadow COB asked local community members to complete a questionnaire about the services and facilities that could be contained within the campus. The shadow COB also held sessions for local service providers to provide organisations with background information on the campus and to ask for their input into the process. Both sessions were very successful and has provided the COB with essential information to assist the development of the Salisbury Community Campus – Five Rivers.

In addition to the consultation work the shadow COB have formulated travel and design principles to provide a set of guidelines that will assist with the next stage of the project and have also been investigating and working with transport providers to ensure adequate transport links to the campus.

The next step in the process will be for the shadow COB to work with Wiltshire Council and partner services to develop the campus proposal.

Key Headlines

- Two consultation days in the market square
- Meetings with local service providers to gain feedback on the campus proposal
- Formulation of design and travel principles
- Formulating links with local transport providers

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WILTSHIRE COUNCIL

Salisbury AREA BOARD
(19 April 2012)

Brown Tourism Signs

1. Purpose of the Report

- 1.1. To provide information on a request that signs indicating Salisbury as a tourist destination be provided on the nearby motorways and trunk roads, including the A303 and the M3.

2. Background

- 2.1 At the last meeting of the Salisbury Area Board the following resolution was made (in part);

In terms of attracting more tourists, it was suggested that brown tourist signs should be erected on the nearby motorways and trunk routes, including the A303 and the M3. It was agreed that a report be requested from officers to outline the cost implications of this.

3. Main Considerations

- 3.1 Since the 1980s directions to qualifying tourist attractions from the highway network have been provided on brown background signs, either incorporated into regular direction signs or as a standalone tier of signing.
- 3.2 The main purpose of brown tourist signs **“is to guide visitors to a pre-selected destination along the most appropriate route at the latter stages of their journey, particularly where destinations are difficult to find.”** (Ref: TA93/04: Design Manual for Roads and Bridges – Traffic Signs to Tourist Attractions and Facilities in England).
- 3.3 The extent to which such signs are provided is determined by local traffic and environmental circumstances; home traffic authorities have the discretion to limit signing density in order to control such factors as information overload and environmental intrusion, the latter being especially pertinent to Salisbury and its surrounding area.
- 3.4 **“Tourist signs are only an aid to safe and efficient navigation, which complement, but cannot replace, pre-planning material such as maps and atlases. Although signs may be helpful in supplementing marketing initiatives,**

they should not be used as a substitute for promotional material.” (Ref: TA93/04)

- 3.5 Tourist signing **“should supplement rather than duplicate the information already provided on existing directional signs. Generally, white on brown signs should only be used where there are clear benefits to the road users (e.g. for safety concerns, where locations are difficult to find, or to encourage visitors to use certain routes).” (Ref: TA93/04)** In this context it is correct and reasonable that Salisbury is already signed conventionally, as a primary destination from the motorway and trunk road network (M3, M27 and A36). Since the city is situated at the confluence of six primary or principal roads (A30, A36, A338, A345, A360 and A354) it can be considered to be quite adequately served (and signed) from all points of the compass. Moreover, the main holiday route to the south west (A303) references Salisbury at no fewer than four junctions: Parkhouse Corner (A338), Countess roundabout, Amesbury (A345), Longbarrow roundabout (A360) and Wyllye interchange (A36). It is noteworthy that visitors leaving Stonehenge in any of three possible directions pass signs to Salisbury within two miles of the exit from that attraction.
- 3.6 Department of Transport regulations do not allow for the inclusion of brown panels on blue motorway direction signs; directions to tourist attractions may therefore be provided on a separate sequence of signs approaching the appropriate junction. At the motorway junction nearest Salisbury (M27: Junction 2 / A36) brown signs are already in place directing visitors to “Paultons Park” and “Beaulieu National Motor Museum”. Under “General Safety Considerations” TA93/04 advises that the maximum number of tourist destinations on motorway signing should not exceed three; it therefore follows that the only logical additional legend that could be added to the existing signs would be “Salisbury”. This would be contrary to the previously referenced advice concerning duplication of information.
- 3.7 Since Salisbury is already established so comprehensively within the existing signing provisions of the south of England trunk, primary and principal route network it is considered that a special case for its authorisation on additional brown signing could not be made.
- 3.8 In addition it should be noted that the Motorway and Trunk Road network in England are the responsibility of the Highways Agency rather than local Council’s as the home traffic authorities. Therefore even if special authorisation was granted the agreement of the Highways Agency would be required before any signs could be placed on their roads.

4. Implications

4.1. Financial Implications

None identified at this stage.

4.2. Legal Implications

None identified at this stage.

4.3. HR Implications

None identified at this stage.

4.4. Equality and Diversity Implications

None identified at this stage.

5. **Recommendation**

It is recommended that the contents of this report are noted.:

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Appendices: None

Background papers: None

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Report to	Salisbury
Date of Meeting	17 May, 2012
Title of Report	Area Board Grants

Purpose of Report

To ask Councillors to consider 5 grant applications and 1 Councillor led initiative seeking 20012/13 Community Area Grant Funding.

In addition, in support of the Queen's Diamond Jubilee celebrations, there are 15 small grant applications for street parties and an item of Delegated Authority expenditure to consider.

- Salisbury City Band seeks £999 for its Music in the Open project
- Circular Arts seeks £988 for its Sunshine Project
- Spurgeons seeks £789 for its Freedom Programme
- Salisbury & South West Museum seeks £5,000 toward its Save Salisbury Scout Car project.
- St Edmunds Community Association seeks £4,219 for its Milford Bridge Project Education Packs
 - Cllr Led Initiative. Cllr Chris Cochrane seeks £3,975 for an improvement of footpath
 - 15 Street Party applications @ £200 – total £3,000
 - Delegated Authority of £1,000.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. Salisbury Area Board has been allocated a 2012/2013 budget of £78,075 for community grants, small grants, community partnership core funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.9. Officers are required to provide recommendations in their funding reports (except in

the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.

- 1.10. Funding applications will be considered at every Area Board meeting.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.13. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.14. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.15. At the Salisbury Area Board meeting of 17 March, 2011, it was agreed that the Salisbury Community Area Manager, in consultation with the Chairman or Vice-Chairman of the Salisbury Area Board, be granted delegated authority to approve expenditure not exceeding £1,000 from the budget delegated to the Area Board:
- 1.16. A budget ring-fenced for the needs of young people will again be made available in 2012/2013. How this will be allocated will be the decision of the area board.
- 1.17. Salisbury Area Board has a separate Community Area Transport Group (CATG) budget for 2012/13.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Area Board Grant Guidance 2012/13 as presented for delegated decision• Draft Salisbury Community Area Plan
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 2012/2013. The first is contained in this report the remaining will take place on;
 - 05 July, 2012
 - 06 September, 2012
 - 08 November, 2012
 - 10 January, 2013
 - 14 March, 2013

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Salisbury Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Salisbury Area Board will have a balance of £43,105.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – "Officer Recommendations".

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Salisbury City Band of the Royal British Legion	Music in the Open To fund equipment for its military style concert band outdoor use.	£999

- 1) The Officer recommends an Award of £999 to the Salisbury City Band
- 2) The application meets grant criteria 2012/13
- 3) The application demonstrates a link to the Community Plan
- 4) The application meets locally agreed/area board priorities
- 5) Summary details about applicant: The band is associated with the Salisbury branch of the Royal British Legion, charity number 219279. It has 25 adult members and is a mixed band comprising Concert Band (Brass, Woodwind, Percussion) and marching band. The band is run by volunteers, no players are paid and no funding is received from RBL, however, under the rules of the RBL, bands travel expenses may be paid.
- 6) Summary details about the project: The Band have been invited to play in Salisbury's Music in the Parks programme and are seeking to play in the Olympiad Bandstand Marathon. It seeks to be involved in the Diamond Jubilee parades.

Ref	Applicant	Project proposal	Funding requested
8.2	Circular Arts	The Sunshine Project	£988

- 1) The Officer recommends an Award of £988
- 2) The application was submitted to the 15 March, 2012 Area Board meeting and although recommended for refusal on the grounds that it did not meet grant criteria 2012/13, specifically in relation to the requirement of a minimum of 2 quotes when the Area Board is asked to fund any item over £1,000. However, at the 15 March Area Board, this requirement was overruled and Circular Arts were awarded £1,012.
- 3) The application demonstrates a link to the Community Plan
- 4) The application meets locally agreed/area board priorities
- 5) Summary details about applicant: Circular Arts is a registered charity number 1113460.
- 6) Summary details about the project: The Sunshine Project includes the provision of art workshops aimed at the elderly leading to an installation of Batik Flag creations in the Cloister gardens of Salisbury Cathedral, autumn 2012.
- 7) If the Area Board makes a decision not to fund the balance of the project, it will need to seek the shortfall elsewhere.

Ref	Applicant	Project proposal	Funding requested
8.3	Spurgeons	To provide funding for The Freedom Programme, a 12 week awareness raising course for women who have been affected by domestic violence.	£789

1. The Office recommends the second and final payment of £789 be awarded to the project, the first payment being awarded at the 15 March, 2012 Area Board meeting. If this is agreed, the total amount paid to this project will be £1,578.
2. The application meets grant criteria 2012/13
3. The application demonstrates a link to the Community Plan
4. This application supports evidence of high levels of domestic violence indicated in the Joint Strategic Assessment for Salisbury Community Area, page 45 as follows: 'There were 1,221 domestic violence crimes committed in Wiltshire between April 2010 and March 2011. Of the total 1,221 crimes, 136 crimes occurred in the Salisbury Community Area. When converted to crimes per 1,000 population, Salisbury recorded 3.3 crimes for every 1,000 residents. This means Salisbury ranks 16th out of the 20 community areas for domestic violence'.
5. Summary details about applicant: Spurgeons is a Company No: 3990460 and Charity No 1081182. In Partnership with local authorities, local communities and other organisations, Spurgeons support vulnerable children and their families. It runs six children's centres in South Wiltshire and receives funding from Wiltshire Council to do this.
6. Summary details about the project: Although it works in close partnership with the Children's Centres in Salisbury, receiving support in kind, i.e., room hire, administrative support, the Freedom Programme is a separate project funded by voluntary donations.
7. If the Area Board makes a decision not to fund the project, funds would have to be found elsewhere

Ref	Applicant	Project proposal	Funding requested
8.4	Salisbury & South West Museum	Save the Salisbury Scout	£5,000

1. The Officer recommends an Award of £5,000.
2. The application meets grant criteria 2012/13
3. The application demonstrates a link to the Community Plan
4. The application meets locally agreed/area board priorities
5. Summary details about the applicant: Salisbury & South Wiltshire Museum Trust are a Company Limited by Guarantee and a registered charity number 309526. The object for the Museum include '.....provide exhibits of historical, scientific and artistic significance and interest.'
6. Summary details of the project: The museum would like to buy a Scout motor car made in Salisbury in 1912. It is only one of two in existence; a true example of the city's industrial heritage. Thanks to the support of Lord Pembroke the car will be displayed at Wilton House, but eventually it will become the centre piece of a new museum gallery dedicated to Salisbury's recent past. The museum would like to purchase the vehicle in time to celebrate its centenary in 2012.
7. If the Area Board makes a decision not to fund the project, the project will have to seek to make up the shortfall from other sources.

Ref	Applicant	Project proposal	Funding requested
8.5	St Edmunds Community Association	To create Education Packs reference the Milford Street Project for primary and secondary schools in the Salisbury City area.	£4,219

1. The Officer recommends an Award of £4,219 to this project
2. The application meets grant criteria 2012/13
3. The application demonstrates a link to the Community Plan
4. The application meets locally agreed/area board priorities
5. Summary details about applicant: St Edmunds Community Association area of benefit is the St Edmunds District Council Ward, Salisbury. The objects of the Association include promoting the social, economic and environmental well-being of the inhabitants of St Edmunds.
6. Summary details about the project: The Education packs will ensure a lasting legacy for the Milford Street Bridge Project, which was partly funded by a previous grant from the Area Board.
7. If the Area Board makes a decision not to fund the project funding would have to be found elsewhere and the project delayed.

9. Councillor Bids

Ward Councillors	Project proposal	Funding requested
Cllr Chris Cochrane	Improvement of Footpath through Graveyard for Bemerton St John Primary School	£3,975

This bid meets Councillor led project criteria in terms of:

- Evidence of community need
- Clear links to the community plan

10. Street Parties

Applicant/s	Project proposal	Funding requested
Various	For Salisbury residents to hold street parties	15 x £200 £3,000

Members' views were sought informally on the principal of giving grant funding for street

parties, and as the majority responded favourably, applications were invited from the public to submit bids for up to £200 for street parties being held in Salisbury.

The Area Board has received 15 street party applications, each for £200 requested for the following streets in Salisbury:

Bishops Drive ; Balmoral Road; Hamilton Road; Harnwood Road; Juniper Drive; Milford Manor Gardens; Sidney Street ; St Andrews Road; St Annes Street; St Marks Road; Westbourne Close; Western Way; Wilman Way; Wiltshire Road; Windsor Street

Permissions have been sought for road closures where appropriate.

The Board's approval is now sought to release £3,000 from its Community Area Grant pot to fund these street parties.

11. Delegated Authority

At the Salisbury Area Board meeting of 17 March, 2011, it was agreed that, in respect of urgent needs that may arise from time to time between meetings of the Area Board, the Salisbury Community Area Manager, in consultation with the Chairman or Vice-Chairman of the Salisbury Area Board, and subject to the conditions below, be granted delegated authority to approve expenditure not exceeding £1,000 from the budget delegated to the Area Board:

- a) Any decision under this delegation shall only be taken following one week's prior notification via email to all Area Board Councillors, giving an opportunity for objections; and
- b) A report explaining any such decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Area Board to ensure that such decisions are subject to public examination.

Board members were duly consulted about the amount (£1,000) and provided with a breakdown of this additional expenditure and following discussions, no objections were received, therefore the matter is now reported to the Board in line with the original delegations.

Members were informed of the reasons the expenditure occurred which were due to additional costs arising between the 15 March and 17 May, 2012 Board meetings necessary to support celebratory interactive activities in Salisbury's Jousting tent on the 1 May, 2012 Queen's Diamond Jubilee event in Cathedral Close, Salisbury.

Appendices: <i>(Available online and on request)</i>	Appendix 1 Grant application – Salisbury City Band Appendix 2 Grant application – Circular Arts Sunshine Project Appendix 3 Grant application – Spurgeons Appendix 4 Grant application – Salisbury & South Wiltshire Museum Appendix 5 Grant application – St Edmunds Community Association
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	<p>Appendix 6 Cllr Bid application - Footpath Appendix 7 15 x Street party applications</p> <p><i>Appendices available on line or on request.</i></p>
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No unpublished documents have been relied upon in the preparation of this report.

<p>Report Author</p>	<p>Marianna Dodd, Salisbury Community Area Manager Tel: 01722 434696 E-mail: Marianna.dodd@wiltshire.gov.uk</p>
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Appointments to Outside Bodies and working groups 2012/13

1. Purpose of the Report

- 1.1. To note the appointments to Outside Bodies and Working Groups as set out at Appendix A, which will continue for the forthcoming year 2012/13, unless the Board wishes to make any changes.

2. Background

- 2.1. The Area Board appointed to Outside Bodies at its inaugural meeting in 2009. These appointments will continue for the duration of Councillors' current terms of office, unless the Board determines otherwise.
- 2.2. Similarly, other appointments have been made to Working Groups, such as the Community Area Transport Group (CATG). These appointments will also continue until 2013.

3. Main Considerations

- 3.1. All Area Boards have appointed Community Area Transport Groups (CATGs), which operate as informal working groups making recommendations to the Area Board for approval. Terms of reference are set out at Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget to Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended
- 3.2. Some Area Boards have also established Shadow Community Operations Boards to discuss and facilitate the development of Campus proposals. Similarly, these Groups have been established as part of the Council's corporate programme for Campuses, and so the Terms of Reference cannot be amended.
- 3.3. Some Area Boards have established other Working Groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

4. Financial and Resource Implications

- 4.1. None.

5. Legal Implications

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required.
- 5.2. [Protocol 3](#) in the Council's [Constitution](#) sets out Guidance to Members on Outside Bodies.

6. Environmental Impact of the Proposals

- 6.1. None.

7. Equality and Diversity Implications

- 7.1. None.

8. Delegation

- 8.1. Under Wiltshire Council's constitution (Part 4, paragraph 5), appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 8.2. The appointment of Councillors to working groups operating under the Area Board is a matter for the Area Board to determine.

9. Recommendation

- 9.1. The Area Board is requested to:
 - a. note the appointments to Outside Bodies as set out at Appendix A, and to agree any changes required.
 - b. agree to reconstitute the Working Group(s), and to agree to re-appoint to Working Group(s) as set out at appendix B
 - c. note the Terms of Reference for the Working Group(s), as set out at Appendix C.

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Appendices:

Appendix A – list of appointments to Outside Bodies

Appendix B – list of appointments to Working Groups

Appendix C – Terms of Reference for Working Groups

Unpublished background documents relied upon in the preparation of this report

None.

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Appointed By	Outside Body Title (A to Z)	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Rep
Area Board - Salisbury	Parish of Salisbury, St Thomas & St Edmund Parish Endowed Charities for the Relief of Need	To allow charity to tie in with LA	The relief of need	Once a month or every other month depending on need	Yes	1	Cllr Bill Moss
Area Board - Salisbury	Salisbury Area Sports	Allows sports to interface with decision makers at a local level	Sports promotion and participation	Quarterly	Yes	1	Cllr Ricky Rogers
Area Board - Salisbury	Salisbury Arts Centre	Provide insight to the Council as a partner and is able to understand operation of the Arts Centre and represent back to council.	Salisbury Arts Centre's mission is to surprise, challenge and include the people of Salisbury, Wiltshire and the wider region in a range of innovative, high, quality, diverse and stimulating arts experiences	Quarterly at Salisbury Arts Centre	No	1 as an Observer	Cllr Chris Cochrane
Area Board - Salisbury	Salisbury City Centre Management Partnership	To ensure good partnerships on city projects	To improve Salisbury economically and structurally	Directors - 6 per year, Members - 5 per year (both also attend AGM)	No	1 cllr for Directors + 1 cllr for Members + 1 officer for both	Cllr Richard Clewer - Director, Cllr Bill Moss - Member
Area Board - Salisbury	Salisbury Community Area Partnership	To inform on the development of the Community Area Plan	Development of the Community area Plan	Normally every 6-8 weeks	No	1	Cllr Mary Douglas
Area Board - Salisbury	Salisbury Conservation Advisory Panel	Elected members enrich effectiveness of panel	Panel considers matters affecting Salisbury Conservation Area	Quarterly	Yes	1	Cllr Chris Cochrane
Area Board - Salisbury	Salisbury Cycling Liaison Panel	This group requires representation to help guide and comment on political issues surrounding funding and priorities for developing cycle routes and to be a public figurehead for the group. Guidance in these areas is extremely valuable in sourcing funding and prioritising schemes in the continuing development of the cycle network in Salisbury.	The Salisbury CLP is a consultation group with the aims to increase the level of cycling in the city through developing an improved network of routes and publicising cycling through maps and local events. The CLP also look at and comment on designs and proposals drawn up by the Joint Team for cycle infrastructure improvements and discuss any current issues, projects or initiatives.	Quarterly (March, June, Sept, Dec) in Salisbury.	No	1	Cllr Chris Cochrane
Area Board - Salisbury	Salisbury Trust for the Homeless	Liaison between Trust and LA	Relief of poverty for the homeless	Bimonthly	No	1	Vacancy- No Appointment made
Area Board - Salisbury	Salisbury Women's Refuge	refuge would like a link councillor	Relief of distress and provision of shelter	10 meetings per year	No	1	Cllr Mary Douglas
Area Board - Salisbury	Salisbury Youth Issues Group (CAYPIGS)	So young people can present ideas to councillors and council	Youth issues and democracy	4 meetings per year	Yes	Up to 2	Cllr Brian Dalton
Area Board - Salisbury	St Edmund's Arts Trust SAC Management Committee	Main point of contact between new authority and the Trust	Busy professional arts programme, year round community arts programmes and special cultural projects	Would be prepared to co opt a Unitary Authority rep onto the Board who would then have voting rights but that would be an appointment that would have to be voted on at the AGM before becoming a confirmed trustee of the charity and director of the ltd. co	No	1	Cllr Chris Cochrane
Area Board - Salisbury	Tenants Panel	So tenants Panel can inform board and be informed of issues in the area concerning council tenants	To promote & Represent the interest of all Council Tenants	Every 6 Weeks	Yes	2	Cllr Ricky Rogers, Cllr Bill Moss
Area Board - Salisbury	Vision for Salisbury Board	To Bring together private and public sector bodies to drive forward development	Regeneration of Salisbury	6 Meetings per year	Yes	1	Cllr Richard Clewer

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Appointments to Working Groups Salisbury Area Board

Community Area Transport Group:

Member	Organisation
Cllr Richard Clewer	Chair
To be advised	1 representative Unitary Wiltshire Councillor
To be advised	1 representative Officer Salisbury City Council
To be advised	1 representative Salisbury City Councillor
To be advised	1 representative from COGS
Alan Hotchkiss	Milford Preservation Society
Sally Barnett	Area Highway Engineer
Heather Blake	Transport Planner
Tom Gardner	Senior Highways Engineer
David Law	Parish Councillor Laverstock & Ford
Helen Rowe	Age UK
Winnie Manning	Youth Development
Margaret Willmot	Agenda 21 (Environment)
Patricia Fagan	Elizabeth House (disabilities)
To be advised	1 representative Community Transport

Shadow Community Operations Board (COB):

- Peter Clark (Chair)
- Cllr Richard Clewer
- City Cllr Bobbie Chettleburgh
- Pat Crabtree
- Patricia Fagan
- Debrah Biggs
- Representative from CAYPIG

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COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes to do so. It should be noted that CATG is not a constitutional or decision making body and hence proceedings will not be minuted by Democratic Services.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. Speed Indication Devices

To make recommendations to the Area Board as to the locations for speed indicator devices (SIDs) in line with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-023-11)

4. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

5. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

CAMPUS AND OPERATIONAL DELIVERY PROGRAMME

Campus & Operational Estate Management Workstream

Draft Terms of Reference for Shadow Community Operations Board

1 Background

On 15 February 2011 Wiltshire Council's Cabinet approved the implementation of the Campus and Operational Delivery Programme. The Programme will:

- Work with local communities to develop, facilitate and deliver community campus buildings across Wiltshire which seek to co-locate existing Council and partners services in one accessible location (or possibly more if appropriate) in a community area.
- Carry out the development of campus facilities in line with the Campus and Operational Management workstream principles (noted in section 2 of this document).
- Implement the Preliminary Management Project which will test the potential to develop some form of community driven strategic non-profit distributing organisation to deliver and support public services across Wiltshire.

Some of the benefits that the Council is seeking to achieve from a campus are:

- Accessible facilities that accurately reflect the specific needs of the local area being served.
- Reducing the Council's estate producing an estimated 40% reduction in operational costs across all estate (this is an estimation based upon an initial assessment of the impact of the Workplace Transformation Programme which preceded the Campus and Operational Delivery Programme).
- Combining point of contact arrangements and improving accessibility to services.
- Developing and providing sustainable and energy efficient buildings.
- Ensuring long term flexibility in terms of the use of space is fundamental to the design.
- Developing the synergies between the management of individual services at a community level.
- Working with communities to develop a coherent and effective volunteering policy relevant to the local campus.
- Reducing the current overall risk to the Council from aging, disparate and inefficient buildings.
- Increased, beneficial and sustainable partnership working.

Fundamental to the successful implementation of the programme is the commitment to empower local people to have a direct influence on the delivery of public services in their area. This supports the concepts of Localism and the decentralisation of decision making to local communities.

The Preliminary Management Project will initially be focused on Corsham, Melksham, Pewsey, Tisbury and Wootton Bassett. This will encompass the creation of Shadow Community Operations Boards, reporting into the Area Board who will make final recommendations to Cabinet for their consideration. The Shadow Community Operations Boards, will, subject to the agreement of the Area Board, take on a key role in coordinating and leading communications, influencing, and local engagement. This will cover areas such as the consultation processes, commenting on facility design and development and the ongoing indirect management and strategic planning of the resulting campus facility.

The preliminary management project will be in place from April 2011 through to April 2013 unless the Council determines otherwise.

2 Campus Management Principles

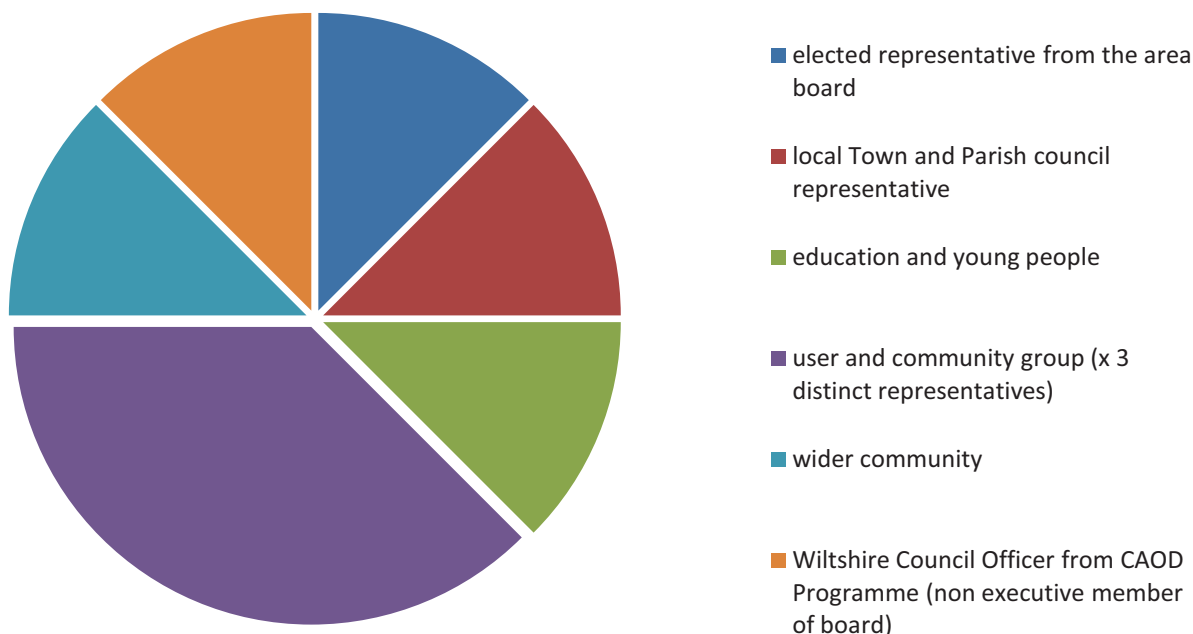
The Shadow Community Operations Board will need to work with the Council and its partners to ensure that the following approved principles are delivered:

- (i) Create an environment which empowers local people to directly influence the delivery and improvement of unique needs based services in their community.
- (ii) Ensure a singularity of vision to enable local needs to be foremost in strategic planning and operational service delivery.
- (iii) Be proactive in meeting economic challenges and widen the scope for investment in services and assets.
- (iv) Share the accountability for service delivery with the community and partners.

- (v) Secure a sustainable and innovative form of management that complements the evolving national context of the localisation of service delivery.
- (vi) Promote social inclusion and resilience by increasing accessible opportunities for volunteering and community involvement
- (vii) Make specific provision for accessible opportunities for partnership working.
- (viii) Provide accessible local decision making processes and governance structures.
- (ix) Provide opportunities for a consistent and sustainable support network for the voluntary and community sector in Wiltshire.
- (x) Provide a consistent strategic vehicle for all services in a locality that is financially robust and able to respond to the changing face of the public and community service delivery rather than a range of competing initiatives based on existing service models.

3 Membership

The shadow community operations board membership will be determined by the Area Board and should consist of an appropriate, mutually agreeable representative from the following broad sectors of the local community area:



- (i) There will be one representative for each party identified.
- (ii) The board will need to nominate a chairperson at its inaugural meeting.
- (iii) The board will need to determine if the suggested representation appropriately reflects the description of the party.
- (iv) There will be up to three representatives identified by the user and community group sector and approved by the Area Board. Such representatives should be selected so as to ensure proper representation from distinct interest groups within that sector.
- (v) The Wiltshire Council liaison representative will be an officer from the Campus and Operational Delivery Programme team and will be invited to sit on the board as a non-executive party.
- (vi) Each party should endeavour to be represented at each formal meeting.
- (vii) Each executive party will have equal rights.

4 Roles and responsibility

4.1 Community leadership & engagement

- (i) On behalf of the Area Board, provide effective community leadership and accountability for the preliminary management project and ensure the workstream principles are met.
- (ii) As required by the Area Board, to effectively manage the communications of the project within the community area and to liaise with the officer working group to ensure any locally focused communications plan complements the wider strategic communications plan.

- (iii) To make representation to the Area Board based on ongoing community engagement and consultation to determine or recommend levels of services provided within each phase of the project.
- (iv) To work with the Area Board to identify local partners and facilitation and support of sustainable partnership working.

4.2 Responsibility for outcomes

- (i) To define community need and make recommendations to the Area Board over facility specification and operations.
- (ii) Support the Area Board in the delivery of the campus building.
- (iii) On behalf of the Area Board develop, and subject to future cabinet approval, implement a local volunteering strategy (specific framework for the engagement and management of volunteers) to support the campus.
- (iv) Influence the campus design and specification where appropriate by recommendation to the Area Board
- (v) Positive engagement in the ongoing strategic planning, programming and operation of the campus

4.3 Project coordination and reporting

- (i) To develop a community led action plan that clearly sets out the approach the shadow board will take and seek Area Board approval for this
- (ii) To assist the Campus and Operational Delivery Team in developing, managing and monitoring the progress and delivery of an action plan
- (iii) To assess any potential risks and advise the Campus Management Working Group and Area Board accordingly.
- (iv) To develop a marketing plan and strategy, to be supported by the Council, that sets out the proposed approach to maximising sustainable community use of the campus facility, subject to approval by the Area Board and Wiltshire Council Cabinet
- (v) To ensure a co-ordinated community approach to the engagement, development and operation of a campus facility.
- (vi) To report progress and make recommendations to the Area Board and officer working group for improved services, community orientated services based upon need, facility development and local opinion
- (vii) Partner role in the wider not for profit distributing management options and governance appraisal

4.4 The role of Wiltshire Council

- (i) The ultimate responsibility for all service delivery and responsibility for the delivery of the Campus will remain with the Council for the duration of the preliminary management project.
- (ii) There may be elements or decisions required within the preliminary management project that will need to be determined by elected members of the Area Board or Cabinet following recommendation to them by the Area Board
- (iii) The Council will endeavour to support the approach the Shadow Community Operations Board takes where that approach supports the principles set out in section two of this document and has been supported by the Area Board

5 Outcomes

- (i) The local community and partners in the widest sense are informed and proactively engaged with the process of delivering and the future operation of a community campus.
- (ii) The community campus is delivered within the timescales set, with full proactive engagement from the local community and the service delivery meets local needs.
- (iii) The community-led aspect of campus delivery is clearly defined, managed and continually assessed to ensure maximum use of the facility by the local community and continued engagement in concept of local people directly influencing the delivery of local services.

6 Confidentiality

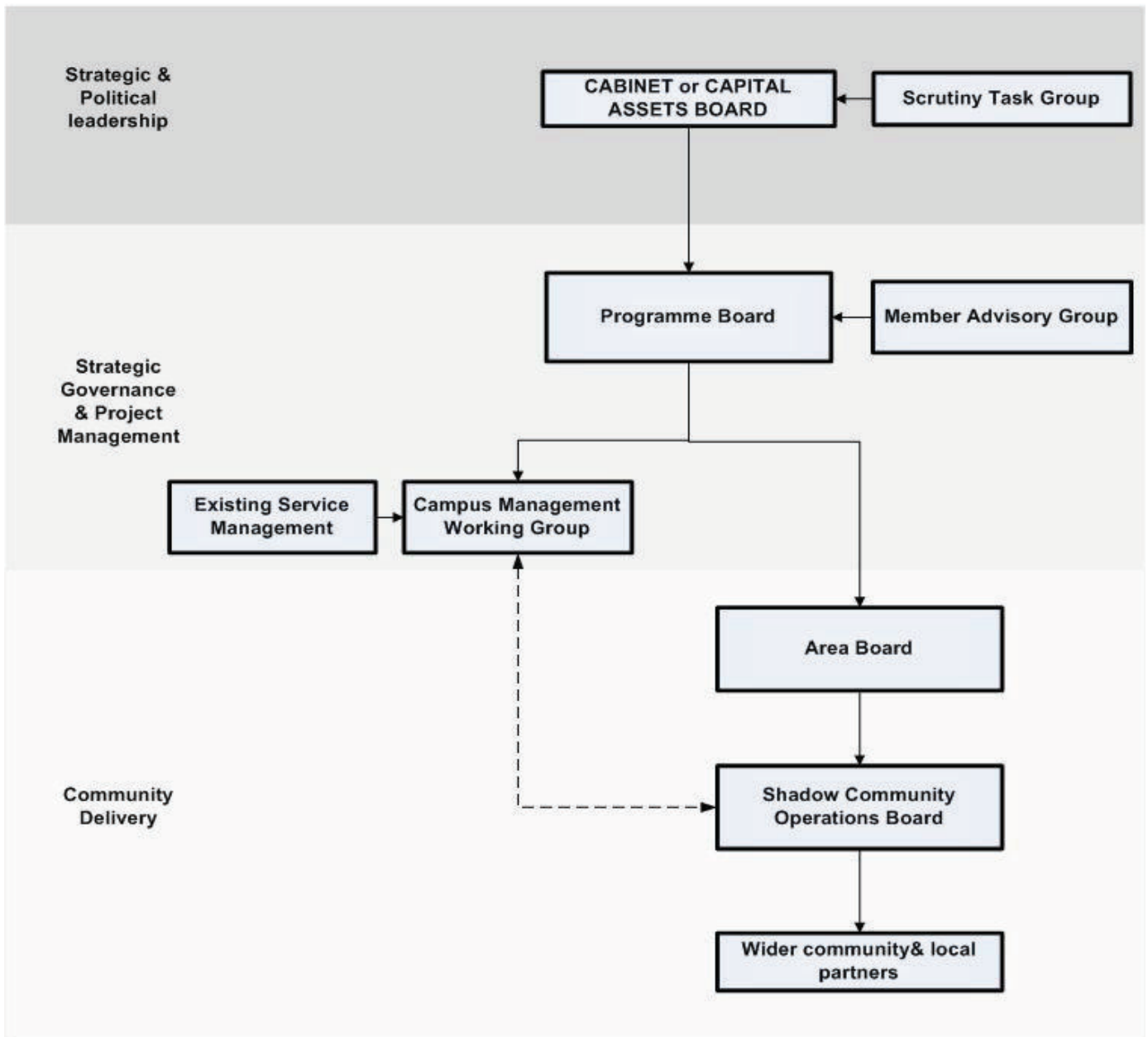
Whilst most information provided by the council or other participants or partners will be non-confidential in nature there may be occasions when due to the commercial nature of discussions or where matters are relevant to policy development by the council, it may request that individual information or items are confidential. Should any participant be unable to respect this request they must absent themselves from the meeting prior to discussion and consideration of the relevant item.

7 Governance Arrangements

The project remit currently extends up to April 2013. Prior to this there is a need to implement an interim governance structure that provides an appropriate framework to operate. It should be noted that managerial responsibility for operations, health and safety, staff etc remains with the Council for the duration of the project however there is scope for the Shadow Community Operations Board to influence, plan and programme services, subject to Cabinet approval following a recommendation from the Area Board. A chart showing the relationships between the various parties is noted below.

- (i) The Shadow Community Operations Board will meet as necessary and as determined by the Board.
- (ii) The Shadow Community Operations Board will be chaired by a representative elected by the Board.
- (iii) The Shadow Community Operations Board will report to the Area Board, but where request to do so by the Area Board, may provide advice directly to the Campus Management Working group, which is a cross departmental officer team coordinated by the Campus and Operational Delivery Programme.
- (iv) The administration of the Shadow Community operations Board will be the responsibility of the Board itself.
- (v) There may be occasions whereby sub-groups of the Shadow Community Operations Board will be necessary. In this instance any sub-group will report directly to the Shadow Community Operations Board in governance terms.

Preliminary Management Project Governance Arrangements



SALISBURY AREA BOARD Forward Plan

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Location	Possible Area Board Agenda Items	Cabinet Member Attending	Other items/events (provisional)
5 July 2012	Salisbury Methodist Church, Salisbury SP1 1EF	<ul style="list-style-type: none"> • Volunteering in Wiltshire • Wiltshire Community Bank / Credit Union – Tackling Financial Exclusion • Presentation from Fire Service (<i>see minute 7 @ 15 March meeting</i>) • Congestion on A36 by Tesco roundabout# • Tenants Panel • Purple Flag application • Update on Marketplace <p>Standard items including Updates and Community Area Grants</p>	Dick Tonge – Highways and Transport	<ul style="list-style-type: none"> • Asset Management Strategy
6 Sept 2012	Venue TBC	<ul style="list-style-type: none"> • Asset Management Strategy – consultation on strategy <p>Standard items including Updates and Community Area Grants</p>	Toby Sturgis – Waste, Property, Environment and Development Control Services	<ul style="list-style-type: none"> • Review of local Bus Services
8 Nov 2012	The Guildhall, The Market Place, Salisbury SP1 1JH	<ul style="list-style-type: none"> • xxx <p>Standard items including Updates and Community Area Grants</p>	(None)	<ul style="list-style-type: none"> •

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